



Bay Area Metro Center  
375 Beale Street  
Suite 700  
San Francisco, CA 94105

## Meeting Agenda - Final

### ABAG POWER Board of Directors

*Chair, Doug Williams, City of Santa Rosa*  
*Vice Chair, Vacant*

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Monday, December 11, 2023

11:00 AM

Claremont - 1st Floor (REMOTE)

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**ABAG Publicly Owned Energy Resources  
Board of Directors  
Special Meeting No. 2023-02**

**Teleconference Locations:**

**City of Fremont, Mission San Jose Conference Room, 39550 Liberty St, Fremont, CA 94538**  
**Milpitas City Hall, Committee Conference Room, 455 East Calaveras Blvd, Milpitas, CA 95035**  
**City of Oakland, Fox Conference Room, 250 Frank Ogawa Plaza, 5th Floor, Oakland, CA 94612**  
**Petaluma City Hall, City Manager's Office, 11 English St, Petaluma, CA 94952**  
**County of San Mateo, Conference Room, 555 County Center Drive, Redwood City, CA 94063**  
**Town of Atherton, City Manager's office, 80 Fair Oaks Lane, Atherton, CA 94027**  
**City of Pleasanton, City Manager's Conference Room, 123 Main Street, Pleasanton, CA 94566**

Meeting attendees may opt to attend in person for public comment and observation at 375 Beale Street, Claremont Conference Room (1st Floor). In-person attendees must adhere to posted public health protocols while in the building. The meeting webcast will be available at <https://abag.ca.gov/meetings>. Members of the public are encouraged to participate remotely via Zoom at the following link or phone number.

Members of the public participating by Zoom wishing to speak should use the "raise hand" feature or dial \*9. When called upon, unmute yourself or dial \*6. In order to get the full Zoom experience, please make sure your application is up to date.

Attendee Link: <https://bayareametro.zoom.us/j/89134591436>

One-Tap: US: +13462487799,,89134591436# US (Houston)  
+16699006833,,89134591436# US (San Jose)

Join by Telephone (for higher quality, dial a number based on your current location) US:

833 548 0276 US Toll Free  
833 548 0282 US Toll Free  
877 853 5247 US Toll Free  
888 788 0099 US Toll Free

Webinar ID: 891 3459 1436

International numbers available: <https://bayareametro.zoom.us/j/ksl6ty2T0>

Detailed instructions on participating via Zoom are available at:  
<https://mtc.ca.gov/meetings-events/how-provide-public-comment-board-meeting>

Members of the public may participate by phone or Zoom or may submit comments by email at [info@bayareametro.gov](mailto:info@bayareametro.gov) by 5:00 p.m. the day before the scheduled meeting date. Please include the committee or board meeting name and agenda item number in the subject line. Due to the current circumstances there may be limited opportunity to address comments during the meeting. All comments received will be submitted into the record.

#### Roster

Erin Smith, City of Alameda  
Sean Prevette, Alameda Housing Authority  
Mark Hurley, City of Albany  
George Rodericks, Town of Atherton  
Kyle Ochenduszkowski, City of Benicia  
Brendan Havenar-Daughton, County of Contra Costa  
Victoria Morin, City of Cupertino  
Dan Schoenholz, City of Fremont  
Jennifer Mennucci, GGBHTD  
Carmen Gil, City of Gonzales  
Matthew Chidester, City of Half Moon Bay  
Mike Robers, City of Hercules  
Gabe Engeland, City of Los Altos  
Trevor Atashkarian, City of Mill Valley  
Sam Bautista, City of Millbrae  
Elaine Marshall, City of Milpitas  
Steve Leonardis, City of Monte Sereno  
Lisa Malek-Zadeh, Town of Moraga  
Steve Lederer, County of Napa  
Daniel Hamilton, City of Oakland  
David Biggs, City of Orinda  
Yulia Carter, City of Pacifica  
Patrick Carter, City of Petaluma  
Becky Hopkins, City of Pleasanton  
Samantha Carr, City of Richmond  
Brian Frus, City of Salinas  
Steven Machida, City of San Carlos  
April Miller, City of San Rafael  
Gary Behrens, County of San Mateo  
Brad Vance, County of Santa Clara  
Doug Williams, City of Santa Rosa  
Thomas Scott, City of Saratoga  
Bob Calderon, City of Union City  
Melissa Morton, Vallejo Sanitation and Flood Control District  
Oscar Alcantar, City of Vallejo  
Gabriel Gordo, City of Watsonville  
Jeremy Craig, City of Winters

**1. Welcome / Call to Order****Doug Williams, Chairman, City of Santa Rosa.****2. Roll Call / Confirm Quorum****Cindy Chen, Clerk, ABAG/MTC**

*Quorum: a quorum of this meeting body shall be 40% of its regular voting members (37).*

**3. Public Comment**

*The public is encouraged to provide comment at Committee meetings. This public comment period is intended for items not agendaized.*

**4. Consent Calendar**

- 4a. [23-1143](#) Approval of Minutes from May 25, 2023 Board of Directors Special Meeting.

**Action:** Approval

**Presenter:** Ryan Jacoby, Program Manager, ABAG/MTC

**Attachments:** [4.a. - Approval of Minutes from May 25, 2023 Board of Directors Special Mtg](#)

- 4b. [24-0060](#) Approval of Calendar Year 2024 Meeting Schedule.

**Action:** Approval

**Presenter:** Ryan Jacoby, Program Manager, ABAG/MTC

**Attachments:** [4.b. - Calendar Year 2024 Meeting Schedule](#)

**5. Approval**

- 5a. [23-1144](#) Acceptance of ABAG POWER's Audited Financial Statements and Reports for Fiscal Year 2022-23.

Staff will present for Board acceptance audited financial statements and reports for Fiscal Year 2022-23.

**Action:** Approval

**Presenter:** Grace Martinez, Director, Fin. Reporting & Op. Accounting, ABAG/MTC  
Kathy Lai, Lead Engagement Partner, Crowe, LLP

**Attachments:** [5.a.1. – FY 22-23 Audit Results and Required Communications Presentation](#)  
[5.a.2. – FY 22-23 Audited Financial Statements and Reports](#)  
[5.a.3. – FY 22-23 Financial Reports and Year End Audit Results](#)  
[5.a.4. – FY 22-23 Financial Statements](#)

- 5b.**     [23-1262](#)     Adoption of Resolution 23-05 to Admit Current Members of the School Project for Utility Rate Reduction, a Joint Powers Authority, as New Members of ABAG POWER, Provided They Meet the Requirements Set Forth in the ABAG POWER Joint Powers Agreement and Bylaws.
- Staff will provide an overview of the School Project for Utility Rate Reduction's (SPURR), a joint powers authority, Request for Qualifications and Proposals, and present for approval Resolution 23-05 to admit current members of SPURR to join ABAG POWER, provided they meet the requirements set forth in the ABAG POWER Joint Powers Agreement and Bylaws.
- Action:**             Approval
- Presenter:**        Ryan Jacoby, Program Manager, ABAG/MTC
- Attachments:**     [5.b.1. – Overview of SPURR RFQP Presentation](#)  
[5.b.2. – Summary Sheet - Resolution 23-05](#)  
[5.b.3. – Resolution 23-05](#)
- 5c.**     [23-1145](#)     Election of Chair and Vice Chair and Approval of the Executive Committee for Calendar Year 2024.
- Board of Directors to elect the Chair and Vice Chair and approve the ABAG POWER Executive Committee for Calendar Year 2024.
- Action:**             Approval
- Presenter:**        Doug Williams, Chair, City of Santa Rosa
- Attachments:**     [5.c. – Election of Chair & Vice Chair & Approval of Exec. Committee for CY2024](#)
- 5d.**     [23-1146](#)     Adoption of Resolution 23-06, A Modification to the Working Capital Deposit Policy.
- Staff will present a recommendation to modify the current working capital deposit policy for the natural gas program to increase working capital deposits from 2.0 months to 3.0 months of estimated expenses, and to collect the additional deposits over a 24-month period beginning July 1, 2024.
- Action:**             Approval
- Presenter:**        Oscar Quintanilla Lopez, Asst. Dir., Budgets & Fin. Planning, ABAG/MTC  
Ryan Jacoby, Program Manager, ABAG/MTC
- Attachments:**     [5.d.1. – Working Capital Deposits Policy Modification](#)  
[5.d.2. – Current Working Capital Deposits by Member](#)  
[5.d.3. - Resolution 23-06 Modification of Working Capital Deposits Policy](#)  
[5.d.4. - Resolution 23-06 Working Capital Deposits Policy](#)

## **6. Other Business**

*Committee to provide update on items within member agencies relevant to ABAG POWER and/or the ABAG/MTC energy programs.*

## **7. Adjournment / Next Meeting**

**The next meeting is the ABAG POWER Executive Committee Meeting scheduled to be held on February 15, 2024.**

**Public Comment:** The public is encouraged to comment on agenda items at Committee meetings by completing a request-to-speak card (available from staff) and passing it to the Committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

**Meeting Conduct:** If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

**Record of Meeting:** Committee meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site ([mtc.ca.gov](http://mtc.ca.gov)) for public review for at least one year.

**Accessibility and Title VI:** MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

**可及性和法令第六章:** MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

**Acceso y el Titulo VI:** La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

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Attachments are sent to Committee members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are subject to change by the Committee.