



Association of Bay Area Governments
Bay Area Air Quality Management District
Bay Conservation and Development Commission
Metropolitan Transportation Commission

Joseph P. Bort MetroCenter
101 Eighth Street
P.O. Box 2050
Oakland, CA 94607-4756
(510) 464-7900
fax: (510) 464-7985
info@abag.ca.gov
www.abag.ca.gov/jointpolicy

Bay Area Regional Collaborative

BAY AREA REGIONAL COLLABORATIVE

GOVERNING BOARD

Friday, May 15, 2015
10:00 a.m. to 12:00 p.m.

MetroCenter, 101 8th Street
Oakland, California

REVISED MEETING NOTICE AND AGENDA

1. Call to Order

2. Committee Comment

Information

3. Public Comment

Information

4. Approval of the Joint Policy Committee Minutes of March 20, 2015

Action

Attachment: Draft Minutes from March 20, 2015

5. Brief Updates from BARC Member Agency Executive Directors

Information

- Ezra Rapport, ABAG
- Jack Broadbent, BAAQMD
- Larry Goldzband, BCDC
- Steve Heminger, MTC

6. Presentation on Governor Brown's Recent Executive Order on Reducing Greenhouse Gas Emissions and Climate Adaptation

Information/Discussion

Louise Bedsworth, Deputy Director, Governor's Office of Planning and Research

Attachments: Implications Executive Order; Executive Order

7. Proposed Bay Area Regional Collaborative Fiscal Year 2016 Budget and Final Organizational Plan

Action/Discussion

Allison Brooks, BARC Executive Director

Attachments: Budget and Completion Organizational Planning; Proposed Fiscal Year 2016 Budget; Bay Area Regional Collaborative Organizational Plan

8. Adjournment

Next BARC Governing Board Meeting: July 17, 2015

The Governing Board may take action on any item listed in the agenda.

This meeting is scheduled to end promptly at 12:00 p.m. Agenda items not considered by that time may be deferred.

The public is encouraged to comment on agenda items by completing a request-to-speak card and giving it to BARC staff or the chairperson.

Although a quorum of the Metropolitan Transportation Commission may be in attendance at this meeting, the BARC Governing Board may take action only on those matters delegated to it. The BARC Governing Board may not take any action as the Metropolitan Transportation Commission unless this meeting has been previously noticed as a Metropolitan Transportation Commission meeting.



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JOINT POLICY COMMITTEE — REGIONAL PLANNING PROGRAM

Minutes of the Meeting of March 20, 2015
Held at 10:00 AM at the Metro Center Auditorium, Oakland

ABAG

Scott Haggerty
Mark Luce
Julie Pierce
Pradeep Gupta

BAAQMD

Mark Ross
Tom Bates
Cindy Chavez
Eric Mar

BCDC

John Gioia
Zack Wasserman
Brad Wagenknecht
Dave Pine

MTC

Jim Spering
Dan Cortese

CBTH Agency

Dan McElhinney

Call to Order – Chair Haggerty called the meeting to order.

Committee Comment- *none*

Public Comment - *none*

Presentation on ABAG/BCDC Regional Housing and Community Risk Project

Ms. Miriam Chion, Planning Director at ABAG, introduced agenda item on report “Stronger Housing, Safer Communities” completed by ABAG and BCDC.

Ms. Abby Hall from the Smart Growth Office of the US Environmental Protection Agency outlined how EPA supported this work to build body of knowledge in how to address community vulnerabilities to hazards, flooding and sea level rise. Funding came from FEMA Region 9. Those resources were provided to US EPA to help manage the contract. US EPA and FEMA have been so pleased with the work product that FEMA is putting up additional money to tailor this research to other parts of California.

Ms. Wendy Goodfriend from BCDC provided an overview of the project (Copy of presentation found on JPC website). This project really solidified the Adapting to Rising Tides program and ABAG’s Resilience Program working together. This is leading to stronger coordination and elimination of any overlaps among the respective projects. All four of the JPC member agencies are working together to include resilience in the Sustainable Communities Strategy update.

Ms. Dana Brechwald of ABAG provided a real-time walk through of the new website.

Discussion with Governing Board:

- *Chair Haggerty asked to what extent have we reached out to cities and counties, particularly as it relates to communicating with the most vulnerable during a hazards event?*

Ms. Chion stated that there is extensive outreach underway to cities and counties as part of the Hazard Mitigation update/Regional Resiliency planning process. We can share more information when we present on that project.

- *Board member Ross asked if they are looking at how cities deal with current non-conforming uses that may under current zoning laws not be able to rebuild as a result of a natural disaster, or that may have insurance issues?*

Ms. Cynthia Kroll stated there is a strategy that calls for cities to create some flexibility in their responses to non-conforming uses during rebuilding in a post-disaster situation. One thing the presentation didn't stress was that there was heavy involvement by local jurisdictions and community based organizations during the process in the data and indicators that were used, and in developing the strategies. There were many opportunities to share information with local jurisdictions.

- *Board member Ross asked how telecommunications and service providers are considered in terms of their response in the case of a natural disaster?*

Ms. Brechwald directed the Governing Board to a report on the performance of infrastructure that can help answer these questions called *Cascading Failures* that focuses on transportation and utilities.

- *Board member Cortese said he recently participated in a very similar presentation at our Housing and Transportation Committee in Santa Clara County that made no reference to regional efforts, and he is in a similar situation now where there is no reference to local efforts. Housing is a subset of everything else we are discussing in terms of resiliency. There is a lack of credit going back and forth between regional agencies and what is going on at the city/county level. There are very few people at the local level that understand what is going on at the regional level and visa versa.*
- *Board member Luce stated that it would be nice to come up with resiliency strategies for housing built in areas dealing with fires and drought and air quality issues.*
- *Vice-Chair Wasserman thought it would be helpful to look at models of emergency ordinances such as in Oakland after Loma Prieta. He asked what the plan is to get this information out to cities and counties?*

Ms. Chion stated that they are trying to leverage the synergies and bring to the cities not just this report, but also other reports and information as they make the rounds with the update of Plan Bay Area. And, are trying to make the best use of the website, and strengthen ties with the planning directors from cities and counties. We are welcome to feedback on how to share this information more broadly.

Ms. Goodfriend stated that BCDC is using this information in the current efforts underway with the Contra Costa ART program, and in other efforts. This information can be downscaled to the city level or neighborhood scale as part of the hazard mitigation update process.

Ms. Brechwald stated that they are working to add context and guidance related to model ordinances that ABAG staff has been collecting.

- *Chair Haggerty asked if the agencies actively encourage all cities to adopt model ordinances that help protect properties and lives?*

Ms. Danielle Mieler shared that as a result of the Loma Prieta 25th Anniversary conference the ABAG Executive Board adopted a policy to provide safer housing that ABAG staff will now be promoting in cities throughout the region.

- *Board member Pierce asked about availability to speak at conferences of Mayors and other venues where you can share this information?*

Ms. Chion said they would happy to bring this information to any of those conferences.

- *Board member Gioia stated that there have been the emergence of networks of folks at a very localized basis – City of Richmond was held up as an example – that are helping to make a neighborhood very self- sufficient for a week. The model has emerged out of Seattle.*

Ms. Chion shared that one of the components of the work they are doing with the cities is to identify those local community networks. While our efforts doesn't work on immediate emergency response, we know that local community networks can be key to local resiliency and identifying resources in the case of an event.

Ms. Brechwald shared that ABAG and BCDC will be holding a series of community workshops, one in each county over the coming months. The first one will take place in Berkeley, and the theme is community engagement, so this is very timely. More information can be found at: Resilience.abag.ca.gov

Recognition for Bruce Riordan's Work with Joint Policy Committee

Chair Haggerty invited Mayor Tom Bates to present a Proclamation of appreciation to Mr. Riordan from the JPC member agencies. Mayor Bates presented the number of contributions that Mr. Riordan made to the JPC and beyond related to climate change.

Mr. Riordan made some remarks of appreciation, thanking for the opportunity to serve the agencies as part of a regional climate effort. He acknowledged the important work that regional agencies are putting in place to deal with the climate issue.

Approval of Minutes from January 16, 2015

Moved by Board member Cortese, seconded by Vice-Chair Wasserman

JPC Organizational Planning

Ms. Allison Brooks and Ms. Gina Bartlett provided a brief presentation updating the Governing Board on the organizational planning process (presentation can be found on the JPC website).

Ms. Brooks presented the proposed name change – *the Regional Collaborative for the Bay Area*. She expressed that the name does a better job of reflecting the great work of the Governing Board and at the staff level, as illustrated in the earlier presentation by BCDC and ABAG.

Ms. Brooks outlined the agreement reached by the Governing Board at the January meeting to focus on climate change, but keeping an eye on other regional issues. The benefit of doing that, as a reminder to existing members and also for new members who are walking in at the end of a organizational planning process, is that each of the JPC member agencies are directly oriented to address climate change as part of their missions. We have an opportunity to present a coherent strategy as a region, provide services to cities and counties, many of which just don't have the capacity to deal with climate at the scale it needs to be dealt with. By focusing our efforts, it better positions our region to work closely with State and Federal agencies, with the potential to bring in new resources to help address the issue.

Work Plan and Budget Development

Ms. Brooks briefly walked through the 2-page work plan for the JPC, with the detailed activities outlined on page 2. In addition to near-term deliverables, the work plan presents a longer arc that involves even greater integration and coordination among the agencies.

Discussion regarding the name change

- *Vice-Chair Wasserman made a motion to accept name change with recommended language.*
- *Board member Sperring expressed his concern that the name does not reflect the partnership with the local level.*
- *Board member Pierce said that this effort really is about how the regional agencies are going to work better together. She is ok with this name.*
- *Board member Gioia agreed with Bay Area, Regional, and Collaborative, but would like to have a discussion about the order. He thinks it's much simpler to say Bay Area Regional*

Collaborative. He doesn't see the acronym as an issue one way or the other. People will seek opportunities to be critical if they want to be.

- *Chair Haggerty doesn't have a problem being called BARC.*
 - *Board member Pine believes the word "regional" is critical, we need to help bring our constituents along. He strongly supports Board member Gioia's perspective, particularly having Bay Area first.*
 - *Vice-Chair Wasserman amends the motion to be called "the Bay Area Regional Collaborative"*
- **Motion passed without exception.**

Organizational Plan Overview

Ms. Brooks provided an overview of the details outlined in the Organizational Plan.

Ms. Brooks introduced the practice of developing an annual budget for the Bay Area Regional Collaborative, which has not been accomplished in prior years. She asked the Governing Board to consider the best way of establishing a budget moving forward, particularly as related to the contribution of each of the agencies.

Discussion regarding contributions of agencies to the budget

- *Board member Spering asked to hear from each of the Executive Directors.*

Mr. Steve Heminger stated he does not believe the current situation is equitable. He believes there should be some minimum from each of the agencies.

Mr. Broadbent echoed Steve's remarks. He thought it made sense to talk about a minimal level of contribution.

Mr. Rapport said that ABAG could step up on their in-kind contribution. Although, these are not equal agencies with equal access to resources. He would assume the two agencies with the greatest financial resources would be providing more of the revenue they get from the State to support the work. ABAG's reserve is meager and ABAG currently is not in the position to apply much cash to next year's budget. ABAG contributes a lot of work in the very field we are expected to collaborate and believes that provides a major contribution to our effort.

Mr. Goldzband stated he agreed with everything that has been said. He believes it's really important that each of the agencies have skin in the game that has some kind of tangible effect on the budget of the organization. BCDC is very limited because they are a State body. We are working with MTC to arrive as a way to reach a level of support that everyone is comfortable with.

Mr. Heminger believes it is important to present this board with a budget, and that this board approves its budget and is in control of its budget.

- *Board member Spering believes there should be some minimum number for contributions. He doesn't have any problems with in-kind, or other mechanisms to meeting the minimum.*
- *Board member Cortese said that given that the work the agencies are doing together is so important, is there a commitment between the two agencies with limited resources to try and get some foundation resources, to allow for a more equitable contribution?*

Mr. Rapport said that ABAG has been very aggressive and successful in getting grants to support our efforts related to this subject matter. Those grants are very restrictive. Our discretion with the grants is very small.

- *Board member Cortese asked if there is the political will at their levels to look for those grants and pursue those grants to support this work?*

Mr. Rapport said their agencies have been working hard to support their work.

- *Vice-Chair Wasserman agrees with many of the comments, recognizing they are not all consistent. BCDC is currently under the most severe restrictions because our budget is approved by the State. He supports going after grants. BCDC has recently formed a non-profit "Friends of BCDC" to support the 50th Anniversary activities this September 2015. He noted that grants are very important to support the work that this agency does, but they are a lousy way of supporting the organization.*
- *Chair Haggerty stated he would like to ask the Executive Directors to come up with a funding plan that everyone finds acceptable.*

Amendments to the Organizational Plan:

- *Vice-Chair Wasserman commented on the section on page 6 on government decision-making. He believes the consensus approach makes perfect sense, but believes the Governing Board needs to have a vote as a fallback option. It currently reads that we are prohibiting a straight up vote. The issue involves the section on Issue Area Task Forces, which currently states that Governing Board members shall not serve on the Task Force. Vice-Chair Wasserman believes there may be good reasons to have Board members on the Task Force and would like to retain that as an option.*
- *Board member Pierce commented on the current language related to cross-agency staff teams. She is hesitant to say the Regional Collaborative Executive Director would manage the staff time.*

Ms. Bartlett stated that the intent of that section is that the Executive Directors and Deputies would approve the staff time dedicated from their respective agencies, and it is the responsibility of the BARC Executive Director to help coordinate the staff effort.

Governing board members suggested language change to "works with" instead of manages, or coordinates.

- *Board member Gioia stated that one of the concepts we are advocating is improving overall conditions for Bay Area residents. That intent needs to get reflected better. All of these efforts are on behalf of the people of the Bay Area. On page one, somewhere under the intent, we should explicitly call out improving quality of life for Bay Area residents.*
- *Board member Gupta, upon reading the legislative statute creating the JPC on page 3, asked about the purpose intended for the JPC. The language states that this entity should comment on major regional work projects prior to them being approved. What is the sequence of final approvals?*

Mr. Heminger said that the final approval is by the regional agency. This committee reviews but does not approve.

Mr. Goldzband said that the purpose of this entity is to ensure that there are no conflicts among the agencies, with the intent of having conflicts emerge at the approval stage.

Chair Haggerty stated that there is an amended motion. Ms. Bartlett walked through the amendments:

- On page one, add language regarding the intent is to improve the quality of life for people of the Bay Area;
- On page six, under governing board decision making, add in a back up vote provision, in the instance the Governing board does not reach consensus;
- On page eight, under Issue Area Regional Task Force, that governing board members can serve on a task force if they wish.
- On page nine, under cross agency staff teams, change the language to reflect that the Bay Area Regional Collaborative Executive Director is not managing, but is coordinating the efforts of the staff teams to complete deliverables.

In reference to Vice-Chair Wasserman's amendment to include a back-up voting option for the Governing Board, Mr. Rapport commented that the Governing Board has no authority to tell individual agencies what to do, but when they vote they are expressing their advisory authority.

- *Vice-Chair Wasserman stated that he agreed, that the Governing board has no bite. However, he believes there may be times when a majority wants to go on record saying something. And without that change, it could be argued that one single member of the board could prevent the governing board from taking any action at all.*
- **Amended motion was moved by Vice-Chair Wasserman, and seconded by Board member Pine**
- *Board member Spering asked if that means that this body can be in conflict with one of the other agencies? He thinks that would be a disaster. We want to avoid that kind of conflict.*
- *Vice-Chair Wasserman believes that a vote under the circumstances that Board Member Spering describes would be a very bad thing. But, there are issues we make take a position on that an individual would have very strong opinion, that is what*

Approval of January 16, 2015 minutes:

- **Motion to approve made by Board member Spering, seconded by Board member Gioia**

Public Comment:

Ms. Jean Kramer spoke from perspective of people that work with community based organizations. If we really want to engage communities, she would advise the agencies present agendas very simply, but in a way that helps a community understand how it is of benefit to them. They need to be able to express ideas comfortably and believe they have been heard.

Adjournment

Chair Haggerty adjourned the meeting at 12:00pm

Date Submitted:

Date Approved:



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Bay Area Regional Collaborative

DATE: May 12, 2015

TO: Bay Area Regional Collaborative Governing Board

FR: Bay Area Regional Collaborative Executive Director

RE: Implications of Governor Edmund G. Brown's Executive Order B-30-15

On April 29, 2015 Governor Edmund G. Brown released Executive Order B-30-15, which outlines a set of aggressive climate change goals for the State of California. In addition to establishing a new interim statewide greenhouse gas emission reduction target to reduce greenhouse gas emissions to 40 percent below 1990 levels by 2030, the Governor has outlined for the first time goals related to climate adaptation and the need to prepare for the impacts of a changing climate by sector and regions.

The Executive Order is encouraging for a number of reasons, including:

1. It further positions the State of California as a leader in addressing climate change in a meaningful and measurable way in the United States, and in international forums such as the United Nations;
2. It establishes a framework through which California's state agencies must organize themselves to meet the challenges set forth for both climate adaptation and mitigation;
3. It reinforces the fact that the Bay Area is ahead of the curve and well positioned to help the State of California meet these climate goals by sector and as a region, and in the process help to establish best practices and models that can be adapted elsewhere.

From Plan Bay Area, to the Climate Protection Strategy to the development of a Regional Adaptation Plan, the Bay Area's regional agencies, in close partnership with our cities and counties, will lead the way with the State. The recent decision by the Governing Board of the Bay Area Regional Collaborative (BARC) to focus our efforts primarily on climate change is a prescient illustration of how we are further organizing ourselves to meet our climate challenges. Additionally, as a member of the Alliance for Regional Collaboratives for Climate Adaptation (ARCCA), along with the Governor's Office of Planning and Research (OPR) and Collaboratives representing the Sierras, Sacramento, Los Angeles and San Diego, the regional agencies are part of a broader network of practitioners across the State who are engaged in fostering and leveraging impactful programs and policies at all scales to deal with climate adaptation.

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EXECUTIVE ORDER B-30-15

WHEREAS climate change poses an ever-growing threat to the well-being, public health, natural resources, economy, and the environment of California, including loss of snowpack, drought, sea level rise, more frequent and intense wildfires, heat waves, more severe smog, and harm to natural and working lands, and these effects are already being felt in the state; and

WHEREAS the Intergovernmental Panel on Climate Change concluded in its Fifth Assessment Report, issued in 2014, that "warming of the climate system is unequivocal, and since the 1950s, many of the observed changes are unprecedented over decades to millennia" and that "continued emission of greenhouse gases will cause further warming and long-lasting changes in all components of the climate system, increasing the likelihood of severe, pervasive and irreversible impacts for people and ecosystems;" and

WHEREAS projections of climate change show that, even under the best-case scenario for global emission reductions, additional climate change impacts are inevitable, and these impacts pose tremendous risks to the state's people, agriculture, economy, infrastructure and the environment; and

WHEREAS climate change will disproportionately affect the state's most vulnerable citizens; and

WHEREAS building on decades of successful actions to reduce pollution and increase energy efficiency the California Global Warming Solutions Act of 2006 placed California at the forefront of global and national efforts to reduce the threat of climate change; and

WHEREAS the Intergovernmental Panel on Climate Change has identified limiting global warming to 2 degrees Celsius or less by 2050 as necessary to avoid potentially catastrophic climate change impacts, and remaining below this threshold requires accelerated reductions of greenhouse gas emissions; and

WHEREAS California has established greenhouse gas emission reduction targets to reduce greenhouse gas emissions to 1990 levels by 2020 and further reduce such emissions to 80 percent below 1990 levels by 2050; and

WHEREAS setting an interim target of emission reductions for 2030 is necessary to guide regulatory policy and investments in California in the midterm, and put California on the most cost-effective path for long term emission reductions; and

WHEREAS all agencies with jurisdiction over sources of greenhouse gas emissions will need to continue to develop and implement emissions reduction programs to reach the state's 2050 target and attain a level of emissions necessary to avoid dangerous climate change; and

WHEREAS taking climate change into account in planning and decision making will help the state make more informed decisions and avoid high costs in the future.

NOW, THEREFORE, I, EDMUND G. BROWN JR., Governor of the State of California, in accordance with the authority vested in me by the Constitution and statutes of the State of California, in particular Government Code sections 8567 and 8571 of the California Government Code, do hereby issue this Executive Order, effective immediately

IT IS HEREBY ORDERED THAT:

1. A new interim statewide greenhouse gas emission reduction target to reduce greenhouse gas emissions to 40 percent below 1990 levels by 2030 is established in order to ensure California meets its target of reducing greenhouse gas emissions to 80 percent below 1990 levels by 2050.
2. All state agencies with jurisdiction over sources of greenhouse gas emissions shall implement measures, pursuant to statutory authority, to achieve reductions of greenhouse gas emissions to meet the 2030 and 2050 greenhouse gas emissions reductions targets.
3. The California Air Resources Board shall update the Climate Change Scoping Plan to express the 2030 target in terms of million metric tons of carbon dioxide equivalent.
4. The California Natural Resources Agency shall update every three years the state's climate adaptation strategy, Safeguarding California, and ensure that its provisions are fully implemented. The Safeguarding California plan will:
 - Identify vulnerabilities to climate change by sector and regions, including, at a minimum, the following sectors: water, energy, transportation, public health, agriculture, emergency services, forestry, biodiversity and habitat, and ocean and coastal resources;
 - Outline primary risks to residents, property, communities and natural systems from these vulnerabilities, and identify priority actions needed to reduce these risks; and
 - Identify a lead agency or group of agencies to lead adaptation efforts in each sector.
5. Each sector lead will be responsible to:
 - Prepare an implementation plan by September 2015 to outline the actions that will be taken as identified in Safeguarding California, and
 - Report back to the California Natural Resources Agency by June 2016 on actions taken.
6. State agencies shall take climate change into account in their planning and investment decisions, and employ full life-cycle cost accounting to evaluate and compare infrastructure investments and alternatives.
7. State agencies' planning and investment shall be guided by the following principles
 - Priority should be given to actions that both build climate preparedness and reduce greenhouse gas emissions;
 - Where possible, flexible and adaptive approaches should be taken to prepare for uncertain climate impacts;
 - Actions should protect the state's most vulnerable populations; and
 - Natural infrastructure solutions should be prioritized.
8. The state's Five-Year Infrastructure Plan will take current and future climate change impacts into account in all infrastructure projects

9. The Governor's Office of Planning and Research will establish a technical, advisory group to help state agencies incorporate climate change impacts into planning and investment decisions.
10. The state will continue its rigorous climate change research program focused on understanding the impacts of climate change and how best to prepare and adapt to such impacts.

This Executive Order is not intended to create, and does not, create any rights or benefits, whether substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

I FURTHER DIRECT that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given to this Order.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 29th day of April 2015.

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Bay Area Regional Collaborative

DATE: May 12, 2015

TO: Bay Area Regional Collaborative Governing Board

FR: Bay Area Regional Collaborative Executive Director

RE: Fiscal-Year 2016 BARC Budget and Completion of Organizational Planning

At the Bay Area Regional Collaborative's (BARC) March 20, 2015 meeting, the Governing Board and the BARC member agency Executive Directors and BARC Executive Director discussed the development of a first ever BARC annual budget that supports the work plan approved by the Governing Board. The discussion also focused on the best way to structure the contributions from each of the four member agencies so that each member agency was contributing to the overall effort at a more equitable level, while also recognizing that each member agency does not have equal access to the same level of resources. The Governing Board directed the Executive Directors to develop a funding plan that all BARC member agencies and the BARC Executive Director find acceptable.

Since the March meeting, the Executive Directors met and agreed upon an overall budget and cost sharing proposal that reflects manageable levels of contribution for each of the agencies. The agreement reached is that MTC and BAAQMD will each cover 35% of the total budget, while BCDC and ABAG will each cover 15% of the total budget. Both in-kind and cash contributions can be utilized to meet an agency's total contribution as long as the in-kind contributions directly support approved budget line items.

The Fiscal Year 2016 BARC Budget attached with this Memo reflects this agreement. While there is recognition that this agreement will require ABAG and BCDC in particular to meet some stretch fundraising goals, it also illustrates a commitment among the four BARC member agencies to work together in a meaningful way to meet the goals outlined in our shared work plan over the next year, and beyond.

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**BARC PROPOSED BUDGET
FY2016**

	Loaded Hourly Rate	Estimate d Hours	Cash Contribution	In-Kind	Estimated Annual
BARC Staff Fully Loaded Salaries (Executive Director + Program Associate)			\$ 357,800		\$ 357,800
Funds to Support BARC Activities			\$ 75,000		\$ 75,000
Related Travel Expenses			\$ 6,500		\$ 6,500
Equipment					
Laptop (MTC)			\$ 1,200		\$ 1,200
Office Phone (ABAG)			\$ 1,200		\$ 1,200
Cell Phone (MTC)			\$ 1,800		\$ 1,800
Website (ABAG)					
Contractor			\$ 5,000		\$ 5,000
Cash Budget Sub-total			\$ 448,500		\$ 448,500
Website Support (ABAG)	50	450		\$ 17,500	\$ 17,500
Admin Support (MTC)	70	30		\$ 2,100	\$ 2,100
Admin Support (ABAG)	70	40		\$ 2,800	\$ 2,800
Office Space (ABAG)				\$ 24,000	\$ 24,000
Fiscal Agency/Contracting					
Finance (MTC)	70	20		\$ 1,400	\$ 1,400
HR (MTC)	65	10		\$ 650	\$ 650
Contracts (MTC)	50	35		\$ 1,750	\$ 1,750
Legal (MTC)	125	15		\$ 1,875	\$ 1,875
IT (MTC)	50	10		\$ 500	\$ 500
In-Kind Budget Sub-total				\$ 52,575	\$ 52,575
TOTAL			\$ 448,500	\$ 52,575	\$ 501,075
AGENCY CONTRIBUTIONS					
MTC Total (35% = \$175,376)			\$ 167,102	\$ 8,275	\$ 175,377
BAAQMD Total (35% = \$175,376)			\$ 175,376		\$ 175,376
ABAG Total (15% = \$75,161)			\$ 30,861	\$ 44,300	\$ 75,161
BCDC Total (15% = \$75,161)			\$ 75,161		\$ 75,161
				Total	\$ 501,075

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Bay Area Regional Collaborative Organizational Plan

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On March 20, 2015, the Governing Board approved a motion for use of the name the “Bay Area Regional Collaborative, also known as the Joint Policy Committee” in all messaging materials and internal and external communications for the organization referenced in California State Government Code 66536, 66536.1 and 66536.2 under Senate Bill 849 (Torlakson).

Purpose

Intent The Bay Area Regional Collaborative (BARC) is a consortium of member agencies that come together to address crosscutting issues of regional significance, with the ultimate goal of improving the quality of life for all Bay Area residents. The Bay Area Regional Collaborative provides a mechanism through which its member agencies can learn, explore, collaborate, incubate, coordinate, and communicate policies and best practices that agency leadership can decide to advance collectively and singularly. The Bay Area Regional Collaborative is made up of a Governing Board of member agency commission/board representatives, an Executive Directors Group, and other staff cross-agency work teams.

Policy Focus **Climate Change**
Each of the regional agencies is deeply engaged in work to mitigate

climate change and make the Bay Area more resilient to the impacts of a changing climate. The agencies are working together to create coordinated policies, increase efficiencies, leverage resources, and provide better services to local governments and special districts that are grappling with these issues. This collaborative work provides clear distinctions among the different roles and responsibilities of the four agencies in relation to climate; fosters linkages between regional, state, and federal programs; and communicates outcomes in a clear and coherent manner to regional stakeholders. Efforts that fall under this issue area, with varying degrees of integration among staff teams:

- Resilient Shorelines Partnership
- Regional Climate Protection Strategy (BAAQMD)
- Sustainable Communities Strategy (Plan Bay Area)
- ABAG's Resilience Program
- BCDC Regional Adaptation Planning/Adapting to Rising Tides Program (ART)

Guiding Principles

The Regional Collaborative embraces these guiding principles:

The Regional Collaborative anticipates, identifies, and solves nascent and long-term crosscutting regional issues.

The Regional Collaborative reaches across jurisdictional boundaries to maximize resources and develop effective public policy.

The Regional Collaborative improves coordination and communication between the regional agencies and the Bay Area's cities, counties, transit agencies, and special districts creating greater efficiencies, delivering desired outcomes, and providing better service.

Each member agency retains its autonomy and voluntarily makes and implements Regional Collaborative agreements.

The Regional Collaborative agrees to create alignment and efficiency, adding value to each agency's functions, for each policy issue that it tackles.

The regional focus that the Regional Collaborative provides informs Board member decision-making in all positions of responsibility.

Tools Legislative Coordination

The Regional Collaborative coordinates agency action on national and state legislation for issues related to its charge. The Collaborative forwards a coherent and coordinated regional voice to support outcomes that benefit the Bay Area in its policy focus and other issues of significance. Joint letters, coordinated legislative action, and

joint meetings with State and/or Federal representatives focus on climate change and other issues of significance to the Bay Area that benefit from the four agencies advocating together.

Agency Coordination on Cross-Cutting Issues

The agencies coordinate bilaterally and multi-laterally on crosscutting regional issues that affect more than one agency. The Executive Directors identify and set the course for addressing these issues.

Member Agencies

The Collaborative has four agency members:
 Association of Bay Area Governments (ABAG)
 Bay Area Air Quality Management District (BAAQMD)
 Metropolitan Transportation Commission (MTC)
 San Francisco Bay Conservation & Development Commission (BCDC)

Name Change Proclamation

On March 20, 2015, the Governing Board approved a motion for use of the name “The Bay Area Regional Collaborative, also known as the Joint Policy Committee” in all messaging materials and internal and external communications for the organization referenced in California State Government Code 66536, 66536.1 and 66536.2 under Senate Bill 849 (Torlakson).

Founding Legislation Excerpts

The following excerpts the original legislation that established the Joint Policy Committee. In 2014 on its tenth anniversary, the Joint Policy Committee conducted organizational planning that led to renaming the effort the Bay Area Regional Collaborative to recognize the value of staff collaboration in serving legislative intent. The Collaborative encompasses the Governing Board and an Executive Directors Group and provides a structure to support member agency staff to coordinate and collaborate on critical regional issues.

66536.1 (c) The joint policy committee shall coordinate the development and drafting of major planning documents prepared by ABAG, MTC, BAAQMD, and the San Francisco Bay Conservation and Development Commission, including reviewing and commenting on major interim work products and the final draft comments prior to action by ABAG, MTC, BAAQMD, BCDC.

66536.2. (a) (1) The Association of Bay Area Governments, the Bay Area Air Quality Management District, and the Metropolitan Transportation Commission have been working together through a joint policy Board to coordinate and improve the quality of land use, transportation, and air quality planning in the Bay Area.

(2) The San Francisco Bay Conservation and Development

Commission has comprehensive planning and regulatory authority in all nine Bay Area counties for the San Francisco Bay, Suisun Marsh...and through that authority plays a critical role in the land use and transportation future of the Bay Area.

Governance Structure & Roles

Governing Board

Intent The Governing Board is a venue for learning, information sharing, and cross-coordination among the four member agencies to support goals and strategies requiring regional focus, perspective, and governance. The Board is made up of members from each member agency’s governing body. Each member commits to communicating broadly the awareness and understanding gained through Governing Board deliberation.

Board Member Responsibilities Through Governing Board participation, members learn about issues of regional significance and commit to sharing insights in other forums, including member agency governing bodies and local jurisdictions. When engaging as a Governing Board, members commit to advancing regional interests and understanding, informed by their local experience and responsibilities.

The Governing Board approves the Regional Collaborative Work Plan and Budget.

Governing Board Chair & Vice Chair The Board Chair formally presides at each Governing Board meeting and ensures that members work together effectively. The Chair is responsible for managing and facilitating effective meetings of the Board and setting each Board meeting agenda in consultation with the Collaborative Executive Director, member agency Executive Directors, Vice Chair, and board members.

The Vice Chair presides at Governing Board meetings when the Chair is absent or at the request of the Chair. The Vice Chair participates in setting the Board meeting agenda in consultation with the Chair and the Collaborative Executive Director.

Terms Board members serve at the discretion of their agency’s governing board for one-year terms. Terms begin in February. Members can serve multiple one-year terms. If a member’s tenure on the agency’s governing board ends during the member’s term, the

agency chair will replace the board member following its own agency protocols.

Composition Each agency’s board or commission selects four representatives to serve one or more annual terms on the Governing Board. Annual terms begin in February. The agency’s chair and vice chair are encouraged, but not required, to sit on the Collaborative Governing Board.

(The legislation says “the combined membership for the joint policy Board shall include at least one representative from each of the nine regional counties: Alameda, Contra Costa, Marin, Napa, Sonoma, San Mateo, San Francisco, Santa Clara, and Solano.)

Officer Selection The Board Chair and Vice Chair serve a two-year term beginning and ending in March. All members are eligible and can serve multiple terms as either Chair or Vice Chair. The Governing Board strives to rotate the officers among the four agencies.

If the Chair or Vice-Chair’s tenure on the agency’s governing board ends during the officer’s term, the Governing Board will elect a new officer following this protocol. That officer will serve for up to two years until the March officer selection.

Governing Board members may nominate another member or put forward his or her own name to serve as the Chair or the Vice Chair. Nominations can be for both officers at the same time.

The Governing Board will elect the Chair and Vice Chair using its decision making protocol at the March meeting. The previous Chair or Vice Chair will facilitate the March meeting. If absent, the newly elected Chair or Vice Chair will facilitate.

Note: In January 2015, Supervisor Scott Haggerty representing ABAG became Chair, and Zack Wasserman representing BCDC became Vice Chair. They will serve until the March 2017 Chair and Vice Chair selection.

Meeting Organization & Documentation The Governing Board meets quarterly (four times) each year, typically in March, June, September, and December. The Board can shift its schedule or schedule additional meetings if deemed necessary or timely.

The Collaborative Executive Director works with the four agencies’ Executive Directors and the Governing Board Chair and Vice Chair to develop the agenda for each Board meeting.

All Governing Board meetings are open to the public and subject to the Brown Act. Meeting agendas will be available on the web site in advance of each meeting. The Board will designate public comment periods on the agenda.

The Collaborative Executive Director will be responsible for note taking and documentation. The Executive Director will ensure meeting summaries reflect Board insights and make them available on the web site. The Board will refine and approve meeting summaries at its subsequent meeting.

**Governing
Board Decision
Making**

The Governing Board is a forum for learning, dialogue, and guidance tied to its purpose. The Board may periodically make decisions to advance or develop its core agenda. The Board cannot make decisions or set policy for any of its member agencies.

The Governing Board strives for consensus in its decision-making. Consensus is reached when members agree they can “live with” the proposal. The definition of consensus spans the range from strong support to neutrality to abstention to “I can live with it.” A member may not like a part or the full proposal and still allow it to move forward. This would still constitute a consensus agreement.

If unable to reach agreement, the member who has a concern must present a constructive proposal that is responsive to others’ interests for the Board to consider.

If still unable to reach agreement, members will consider and select a fallback option to resolve the issue. Fallback options include:

- a) Identifying issues requiring further research and suspending deliberations until the research has been completed;
- b) Seeking a recommendation from the Governing Board, member agency or Collaborative Executive Director regarding possible ways to resolve the remaining disagreement;
- c) Letting the primary responsible agency impose a decision;
- d) Setting the issue aside and discussing it at a later date;
Or
- e) Holding a traditional vote in which the proposal passes with a two-thirds majority of Governing Board members present at the meeting. To hold a vote, a quorum of a simple majority of total Governing Board membership must be present (9 of 16 members). If the Governing Board approves the proposal with a two-thirds majority of members who are present, the meeting minutes will document the concerns of those who voted against the proposal. If the vote is not approved, the Governing Board may keep working on the issue or chose to set it aside.

Executive Directors

Executive Directors	Member agency Executive Directors and the Regional Collaborative Executive Director meet together every two
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Group	<p>months, or more often if necessary, to share information and anticipate, coordinate, and address policy and program issues. The Executive Directors identify issues that would benefit from discussion and information sharing across the agencies. The Executive Directors address and resolve emergent issues, concerns, and conflicts.</p>
Member Agency Deputy & Planning Directors	<p>Member agency Deputy Directors and Planning Directors meet every two months (between the Executive Directors Group), or more if necessary, to further agency and staff coordination.</p> <p>The Deputy Directors and Planning Directors strive for consensus as defined in the Executive Directors Group. If unable to reach agreement on any particular decision, someone from the group will present the problem at the Executive Directors Group for resolution.</p>
Decision Making	<p>The Executive Directors, including the Regional Collaborative Executive Director, strive for consensus in decision-making. Consensus is reached when members agree they can “live with” the proposal. The definition of consensus spans the range from strong support to neutrality to abstention to “I can live with it.” A director may not like a part or the full proposal and still allow it to move forward. This would still constitute a consensus agreement.</p> <p>If unable to reach agreement, the director who has a concern must present a constructive proposal that is responsive to others’ interests for consideration.</p> <p>If still unable to reach agreement, the directors will consider and select a fallback option. Fallback options include:</p> <ul style="list-style-type: none"> a) Identifying issues requiring further research and suspending deliberations until the research has been completed; b) Seeking a recommendation from the Governing Board or member agency or Regional Collaborative Executive Director regarding possible ways to resolve the remaining disagreement that the Executive Directors would then consider; c) Requesting that the Regional Collaborative Executive Director work with the Executive Directors to negotiate a consensus agreement; or d) Letting the primary responsible agency impose a decision.

Issue-Area Regional Task Force

The Regional Collaborative Executive Director may periodically convene an ad hoc issue-specific Regional Task Force. The Regional Collaborative Executive Director would identify the charge and duration of a Task Force as part of the Regional Collaborative annual work plan. This would include how the Regional Collaborative would use Task Force outcomes or recommendations.

A Task Force would likely consist of 15-20 members that the Regional Collaborative Executive Director would select from non-profits, private sector, public agencies, philanthropy, elected officials, etc. and could include representation from staff of the four member agencies. The goal of Task Force composition would be representing different interests on the specific issue. The Regional Collaborative Executive Director would finalize the Task Force's composition in consultation at the Executive Directors Group and with Task Force members to ensure Task Force recommendations would provide value and add credibility to Regional Collaborative efforts.

Governing Board members could serve on a Regional Task Force. Board members could recommend participants for the Task Force for the Regional Collaborative Executive Director's consideration.

The Executive Directors would approve staffing assignments to support the Task Force. Assigned staff would organize Task Force meetings and manage agenda and meeting documentation, with reports to the Regional Collaborative on findings, progress, and recommendations.

Staff

Executive Director The Regional Collaborative Executive Director works for and is staff to the Governing Board and works directly with member agency Executive Directors. The Regional Collaborative Executive Director is independent and dedicated to achieving collaborative goals by guiding the vision and strategy, supporting aligned activities, advancing policy, mobilizing resources, establishing shared measurement practices, and building public will. The Executive Director acts as a convener to facilitate problem solving and regional coordination among the agencies and with interested parties.

The Executive Director prepares an annual work plan to advance

the Regional Collaborative agenda.

The Executive Director works with the Governing Board Chair and Vice Chair and member agency Executive Directors to plan Board meetings. The Executive Director also organizes Board meetings, including designing meeting agendas; coordinating with presenters; and ensuring documentation of meeting summaries and outcomes.

Agency Staff	Member agency Deputy Directors and Planning Directors join the Executive Directors Group and then meet in the off-months between Group meetings.
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Relationship Agency Staff	The Regional Collaborative Executive Director communicates directly with staff to identify and understand crosscutting issues, emerging tension points, or nascent issues that merit coordination.
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Cross-Agency Staff Teams	Executive Directors and Deputies select staff to serve on cross-agency staff teams to tackle specific issue areas, deliverables, and longer-term work plans. The Regional Collaborative Executive Director coordinates this dedicated staff time and the work plan deliverables of Regional Collaborative cross-agency staff teams. The Executive Director will work with the Deputy Directors and Planning Directors or the Executive Directors to resolve any issues. The Regional Collaborative work plan intends to create efficiencies across agencies through the cross-agency staff teams.
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Website Management	The Regional Collaborative will create a new, updated website in 2015.
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Administrative Functions	The primary administrative functions include web posting, noticing, and support at meetings. ABAG has provided this administrative support. MTC has provided additional support for contracting and other administrative tasks.
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Work Plan and Budget Development

Method & Timeframe	<p>Each year, the Regional Collaborative Executive Director is responsible for developing a work plan each year that will correspond with the annual budgeting process for the four member agencies (all on fiscal calendars starting July 1st).</p> <p>The work plan will project two years of the Regional Collaborative's efforts, with most detail focused on the first year. The Regional Collaborative Executive Director will develop the work plan and budget in collaboration with the members' Deputy and Planning Directors, with the Executive Directors' providing approval. The annual budget associated with the work plan would includes salaries for the Regional Collaborative Executive Director, time allocations of staff from each of the member agencies to work on cross-agency staff teams, and other expense items (e.g. consulting, convening).</p> <p>The Regional Collaborative Executive Director would report on the previous year's accomplishments and share a preliminary proposal for the subsequent two-year work plan at the Governing Board's December meeting. The Executive Director would then recommend the Governing Board approve the work plan and budget, at its March or June meeting.</p>
Funding Structure	<p>Each year, member agencies determine their annual contributions to support the budget to complete the work plan. The Governing Board then approves the budget.</p>
Accountability & Reporting	<p>The Regional Collaborative Executive Director will report annual accomplishments and progress at the last Governing Board meeting of the calendar year. This meeting will provide an opportunity for the Governing Board and Executive Directors to reflect on progress made over the course of the year and set priorities for the subsequent two years.</p>