



Agenda

Bay Trail Steering Committee Meeting

Thursday, April 10, 2014
1:30 p.m. to 3:30 p.m.
Metro Center, 101 8th Street, Oakland

The Committee may act on any item on the agenda

Agenda topics

1:30 – 1:35 pm	Adoption of agenda and approval of 12/12/13 and 02/13/14 minutes*	
1:35 – 1:50 pm	Announcements by Chair and Boardmembers	
1:50 – 2:00 pm	Staff Announcements	
2:00 – 2:45 pm	Bay Trail Grant Program Review Criteria* Revisit the criteria discussion from the last meeting and consider minor revisions to the Bay Trail grant application.	Huo / Committee
2:45 – 3:30 pm	A16 loop trail in the South Bay* Consider adoption of a new 3.8-mile loop trail located near Alviso in the South Bay as part of the official Bay Trail alignment.	Thompson
3:30 pm	Adjourn Meeting	

* materials attached

**San Francisco Bay Trail
Steering Committee Meeting Minutes
Cerruti Cellars
December 12, 2013**

Call to Order

Meeting was called to order at 2:30 p.m.

Attendance

Steering Committee

Brian Wiese, Chair
Julie Bondurant
Ann Buell
Leo DuBose
Jo LaClair

Bay Trail Staff

Lee Huo
Maureen Gaffney
Laura Thompson

Board Members

Rick Parmer
Bruce Beyaert
Betty Moose

**ACTION: Adoption of 12/12/13 agenda and approval of 10/10/13 minutes.
LaClair moved, Buell seconded approval of the agenda and minutes.**

The agenda and minutes were adopted unanimously.

Yes Votes:

<i>Julie Bondurant</i>	<i>Joe LaClair</i>
<i>Ann Buell</i>	<i>Brian Wiese</i>
<i>Leo DuBose</i>	

No Votes: None

Abstentions: None

Bay Trail Grant Program

Thompson provided an overview of the grant program and allocations to date.

**Napa County Regional Park and Open Space District: Soscol Ferry Road to San Anselmo Court
(\$120,000)**

Gaffney provided an overview of the \$120,000 grant application submitted by the Napa County Regional Park and Open Space District to construct 0.8 miles of Bay Trail along the Napa River. The Committee

asked about width and surface of trail as well as the proposed staging area. The Committee requested that staff investigate if the adjacent parcels will continue to be used for parking during local events. Questions were raised about occasional flooding during King Tide events. Staff was also directed to review how periodic flooding was addressed in the negative declaration.

ACTION: **Bondurant moved, DuBose seconded the motion to award a grant to the Napa County Regional Park and Open Space District in the amount of \$120,000 for construction of the Soscol Ferry Road to San Anselmo Court Bay Trail segment. The vote was approved unanimously.**

Yes Votes:

<i>Julie Bondurant</i>	<i>Joe LaClair</i>
<i>Ann Buell</i>	<i>Brian Wiese</i>
<i>Leo DuBose</i>	

No Votes: None
Abstentions: None

Solano Transportation Authority: Vallejo Bay and Vine Trail Feasibility Study (\$50,000)

Gaffney provided an overview of the \$50,000 grant application submitted by the Solano Transportation Authority (STA) to complete a feasibility study to analyze a gap in Vallejo along the Bay and Vine Trails. STA will be the lead agency on the study. The White Slough Specific Plan, certified by BCDC, addresses some of the public access issues in the area.

ACTION: **LaClair moved, DuBose seconded the motion to award a grant to the Solano Transportation Authority in the amount of \$50,000 for a Vallejo Bay and Vine Trail Feasibility Study. The vote was approved unanimously.**

Yes Votes:

<i>Julie Bondurant</i>	<i>Joe LaClair</i>
<i>Ann Buell</i>	<i>Brian Wiese</i>
<i>Leo DuBose</i>	

No Votes: None
Abstentions: None

Adjournment The meeting was adjourned at 3:00 p.m.

**San Francisco Bay Trail
Steering Committee Meeting Minutes
ABAG MetroCenter
February 13, 2014**

Call to Order

Meeting was called to order at 1:30 p.m.

Attendance

Steering Committee

John Woodbury, Chair
Julie Bondurant
Ann Buell
Leo DuBose

Bay Trail Staff

Lee Huo
Maureen Gaffney

Guests

Betsy Wilson
Yung -Nane Yang

**ACTION: Table approval of 12/12/13 minutes until next meeting.
DuBose moved, Buell seconded motion to table approval of the minutes until the next meeting.**

Yes Votes:

*Ann Buell John Woodbury
Leo DuBose*

No Votes: None

Abstentions: None

Announcements by Chair and Boardmembers

-Buell Announced that management of the upcoming Bay Trail block grant will be managed by Betsy Wilson with Ann Buell continuing as the Conservancy contact for the remainder of the current grant. Also, announced that Julie Bondurant has joined the Water Trail Advisory Committee.

-DuBose Stated that May 8, 2014, will be Bike to Work Day.

Staff Announcements

- Gaffney Bay Trail worked with Greenbrae Corridor Interchange Project to include Bay Trail in project. Funding for that project as well as a bike path on Richmond-San Rafael Bridge was included in the staff recommendation and will go to MTC Commission for a vote in April 2014.
- Huo There is a proposal for a northern alignment of the Bay Trail approach to the Richmond-San Rafael Bridge in Richmond. The preferred alignment developed by Richmond is on the southern corridor. Bay Trail will be meeting with stakeholders to discuss these proposed alignments.

Guest Announcements

- Wilson Announced that block grant #5 will go to the Conservancy Board on May 29, 2014, in Sacramento.

Bay Trail Grant Program Review Criteria

Maureen provided an overview of the proposed changes to the Bay Trail Grant Program Review Criteria. The Committee and Staff discussed the merits of and need for including sea level rise and greenhouse gas emissions as a part of the Bay Trail Grant Program Review Criteria. The Committee also discussed the difficulty and potential costs to grant applicants of complying with the sea level rise and greenhouse gas emissions analysis requirements of the Bay Trail grant program. Woodbury suggested developing a simple template that grantees could use to comply with the greenhouse gas emissions analysis requirement. Huo suggested having an agenda item at the next Steering Committee meeting to discuss how to assist grantees fulfill the sea level rise and greenhouse gas emissions requirements by simplifying the process.

ACTION: DuBose moved, Buell seconded the motion to continue the Bay Trail Grant Program Review Criteria item to the next meeting with direction for staff to remove the sea level rise/greenhouse gas emissions criteria from the score sheets and modify the grant application to have new sections that specifically ask applicants to address sea level rise/greenhouse gas emissions and ADA. As part of the motion, the Committee also directed staff to include a discussion on how to assist applicants/grantees to fulfill the sea level rise/greenhouse gas emissions analysis requirements at the next Steering Committee meeting. The vote was approved unanimously.

Yes Votes:

*Julie Bondurant
Ann Buell
Leo DuBose*

John Woodbury

No Votes: None
Abstentions: None

Bay Trail 25th Anniversary Plans

Huo provided an overview of the Bay Trail 25th Anniversary Plans. Bondurant commended Staff's approach of coordinating and partnering with existing events as a way maximize Staff's efforts. DuBose suggested contacting the sponsors of local bike club rides and pitching sponsorship of our events to them. Woodbury suggested use of social media and perhaps extending the 'golden ticket' idea to Facebook or website competitions. Bruce Beyaert submitted written comments indicating that TRAC was considering a celebration in the summer to mark the completion of the Ferry Point Loop portion of the Bay Trail.

Adjournment The meeting was adjourned at 2:50 p.m.

ACTION: DuBose moved, Bondurant seconded the motion to adjourn the Steering Committee meeting. The vote was approved unanimously.

Yes Votes:

*Julie Bondurant
Ann Buell
Leo DuBose*

John Woodbury

*No Votes: None
Abstentions: None*

MEMO

Date: April 1, 2014

To: Bay Trail Steering Committee

From: Laura Thompson

Subject: Grant Program Scoring Criteria, Score Sheets, Grant Application, and Requirements for Addressing Sea Level Rise Vulnerabilities and Green House Gas Emissions

BACKGROUND

In preparation for the new block grant that will be provided by the Coastal Conservancy in May 2014, Bay Trail staff presented proposed revisions to the grant program scoring criteria, score sheets, and grant application at the February, 13, 2014, Steering Committee meeting. At that meeting, the Steering Committee discussed whether to include Americans with Disabilities Act (ADA), sea level rise vulnerabilities, and greenhouse gas emissions (GHG) as part of the scoring criteria or to address them through the grant application. After discussion, the Steering Committee directed staff to address ADA, sea level rise, and GHG by adding two new questions in the Grant Application and not include these items as additional scoring criteria. Staff was asked to revise the grant program documents per Steering Committee direction and bring them back to the Steering Committee for review.

The Steering Committee also requested that staff explore how to assist grantees in meeting the sea level rise and GHG analysis requirements and bring that item to the Steering Committee for discussion.

GRANT PROGRAM DOCUMENT REVISIONS

Based on the Steering Committee's previous comments, staff has revised the grant scoring criteria, planning score sheet, construction score sheet, and the grant application. These documents are attached to this memo, and staff is looking for Steering Committee feedback.

Grant Scoring Criteria

- Recommend that the planning criteria remain the same.
- Recommend that the construction criteria remain the same.

Planning Score Sheet

- Minor change in score range for "length of segment" to increase low score to 3

Construction Score Sheet

- Minor change in score range for “length of segment” to increase low score to 3
- Minor change in score range for “grant percentage of total project cost” to increase low score to 2

Grant Application

- Several minor changes have been added to the application sheet, shown in red.
- Project description: More detail has been added to the project description. The project description length has been increased to 2 pages from 1 page, and there is an expectation that the grantee will fully describe the project as it relates to our criteria.
- We would also like to include the list of criteria (without scores) as part of the application packet so applicants can refer to our specific criteria and better address them in their project descriptions.
- The Attachments section now indicates that digital maps are required, removed a confusing statement about letters of support from state legislators, and clarified that high resolution photos are required.
- A description of how the project will conform to the Americans with Disabilities Act and address sea level rise vulnerabilities and greenhouse gas emissions are now required as separate attachments. These changes were added per direction by the Steering Committee at its February 13, 2014, meeting.
- We are now asking for digital applications only, rather than hard copy, sent to Laura’s e-mail for simplicity. Contact information for Lee and Maureen will be removed from the application, but can be included on the grants webpage when the request for applications is launched.

SEA LEVEL RISE AND GHG ANALYSIS

Per Steering Committee direction, staff explored options for assisting grantees in meeting the sea level rise and GHG analysis requirements of the Bay Trail grant including the possibility of developing a template that could help grantees comply with the analysis requirements. The template concept was determined to be infeasible due to concerns that it would be considered an underground regulation. In conversations with Coastal Conservancy staff, it was determined that the majority of future grantees would fulfill the sea level rise and GHG analysis requirements through the CEQA process since the 2010 CEQA Guideline Updates require this type of analysis. The primary exceptions would be projects that had completed their CEQA clearance prior to the adoption of the 2010 CEQA Guideline Updates. However, projects that fall into this situation should be minimal and will eventually disappear further into the future. Coastal Conservancy staff has indicated that they will work with grantees that have pre-2010 CEQA Guideline environmental documents to assist them in the required sea level rise and GHG analysis.

SCORING CRITERIA

BAY TRAIL PLANNING GRANT SCORING CRITERIA

100 points possible

- 1. Rationale for planning study (30 points)**
- 2. Critical Bay Trail link (30 points)**
 - Length of segment (5)
 - Gap closure (15)
 - Spine, spur or connector trail (10)
- 3. Partnership and leverage (10 points)**
 - Collaboration between multiple parties (5)
 - Matching or in-kind services (5)
- 4. Regional Need/Connections (25 points)**
 - Connection to existing trails or other popular destinations (5)
 - Potential to serve as an alternative transportation route (5)
 - Facilitation of community access and connections (5)
 - Support in local general or master plans (5)
 - Economically-disadvantaged community (5)
- 5. Community Support (5 points)**

BAY TRAIL CONSTRUCTION GRANT SCORING CRITERIA

100 points possible

- 1. Critical Bay Trail Link (40 points)**
 - Length of segment (5)
 - Gap closure (12)
 - Spine, spur or connector trail (8)
 - Trail classification (Class I, II, or III) (5)
 - Shoreline experience/proximity to Bay (5)
 - Potential for high use (5)
- 2. Partnership and leverage (25 points)**
 - Grant percentage of total project cost (10)
 - Innovative or cost effective design features (5)
 - Collaboration between multiple parties (10)
- 3. Regional Need/Connections (20 points)**
 - Connection to existing trails, popular destinations and community (5)
 - Potential to serve as an alternative transportation route (5)
 - Support in local general or master plans (3)
 - Unique opportunity or circumstance (2)
 - Economically-disadvantaged community (5)
- 4. Readiness for Construction (10 points)**
 - Status of environmental review (3)
 - Status of property control/ownership (3)
 - Estimated construction start date (4)
- 5. Community Support (5 points)**

Bay Trail Planning Grant Application Score Sheet

Applicant:		
Project Title		
Project Description		
Funding Request		
Total Project Cost		
I. RATIONALE FOR PLANNING STUDY		
rationale for planning study <i>(0 to 30 points)</i> low = 0 to 10 medium = 11 to 20 high = 21 to 30		
	30 Points Possible	
II. CRITICAL BAY TRAIL LINK	Score	
length of segment <i>(0-3 to 5 points)</i> less than ½ mile = 3 ½ mile or greater = 5		
gap closure <i>(5 to 15 points)</i> no closure = 5 extension of existing trail = 10 full closure = 15		
spine, spur or connector <i>(4 to 10 points)</i> connector = 4 spur = 7 spine = 10		
	30 Points Possible	
III. PARTNERSHIP / LEVERAGE		
collaboration between multiple parties <i>(0 to 5 points)</i>		
matching or in-kind services <i>(0 to 5 points)</i>		
	10 Points Possible	
IV. REGIONAL NEED / CONNECTIONS		
connects to existing trails and destinations <i>(0 to 5 points)</i>		
potential to serve as alternative transportation route		

Bay Trail Planning Grant Application Score Sheet

<i>(0 to 5 points)</i>		
facilitation of community access and connections <i>(0 to 5 points)</i>		
support in local plans <i>(0 to 5 points)</i>		
economically-disadvantaged community <i>(0 to 5 points)</i> 9% pop. or less below poverty level = 0; 10% pop. or greater below poverty level = 5		
	25 Points Possible	
V. COMMUNITY SUPPORT		
letters of support from partners and local advocates <i>(0 to 5 points)</i>		
	5 Points Possible	
Total Score	100 Points Possible	

Bay Trail Construction Grant Application Score Sheet

Applicant:		
Project Title		
Project Description		
Funding Request		
Total Project Cost		
I. CRITICAL BAY TRAIL LINK	Score	
length of segment <i>(0-3 to 5 points)</i> less than ½ mile = 3 ½ mile or greater = 5		
gap closure <i>(2 to 12 points)</i> no closure = 2 extension of existing trail = 6 full closure = 12		
spine, spur or connector <i>(2 to 8 points)</i> connector = 2 spur = 6 spine = 8		
trail classification: I, II or III <i>(1 to 5 points)</i> class III = 1 class II = 3 class I = 5		
shoreline experience/proximity to bay <i>(0 to 5 points)</i>		
potential for high use <i>(0 to 5 points)</i>		
	40 Points Possible	
II. PARTNERSHIP / LEVERAGE		
grant percentage of total project cost <i>(0-2 to 10 points)</i> 80% or greater = 2; 60% to 80% = 4; 40% to 60% = 6; 20% to 40% = 8; 20% or less = 10		
Innovative or cost-effective design feature <i>(0 to 5 points)</i>		
collaboration between multiple parties <i>(0 to 10 points)</i> low = 0 medium = 5 high = 10		
	25 Points Possible	

Bay Trail Construction Grant Application Score Sheet

III. REGIONAL NEED / CONNECTIONS		
connects to existing trails, destinations and community <i>(0 to 5 points)</i>		
potential to serve as alternative transportation route <i>(0 to 5 points)</i>		
support in local plans <i>(0 to 3 points)</i>		
unique opportunity or circumstance <i>(0 to 2 points)</i>		
economically-disadvantaged community <i>(0 to 5 points)</i> 9% pop. or less below poverty level = 0; 10% pop. or greater below poverty level = 5		
	20 Points Possible	
IV. READINESS FOR CONSTRUCTION		
status of environmental review <i>(0 to 3 points)</i> certification not completed 6 months after award = 0; certification completed within 6 months of award = 2; certified = 3		
status of property ownership <i>(0 to 3 points)</i> not full control = 0 full control = 3		
estimated construction start date <i>(0 to 4 points)</i> More than 6 months from grant award = 0 within 6 months of grant award = 2 upon grant award = 4		
	10 Points Possible	
V. COMMUNITY SUPPORT		
letters of support from partners and local advocates <i>(0 to 5 points)</i>		
	5 Points Possible	
Total Score	100 Points Possible	



SAN FRANCISCO BAY TRAIL Grant Application



The San Francisco Bay Trail Project is soliciting grant applications for trail planning and construction projects that will complete gaps in the Bay Trail. Funding for this program is made possible by the State Coastal Conservancy.

Grant Program Basics: Local, State or federal government agencies, special districts and nonprofit organizations are eligible. The program favors construction of Bay Trail gaps, matching or in-kind contributions, innovative solutions and partnerships. Feasibility, design or technical studies that overcome obstacles to future trail development are also eligible. See www.baytrail.org for more information.

Note: The following are generally not eligible: a) trail projects required as part of a permit approval or as mitigation for another project, or b) permitting costs.

Applicant Information

Lead Agency Name _____
 Address _____
 Contact Name/Title _____
 Phone Number _____ Fax number _____
 E-mail _____

Project Information

Project Title _____
 Project Location _____
 Length of Trail Segment _____ Does project close gap? _____
 State Senate District _____ State Assembly District _____
 Congressional District _____
Latitude/Longitude _____
 Project Partners _____

Proposed Start Date _____ Proposed Completion Date _____
 Grant Request _____ Total Project Cost _____

Matching Contributions

Amount	_____	Funding Source	_____
Amount	_____	Funding Source	_____
Amount	_____	Funding Source	_____

In-kind Contributions
 (provide descriptions & values) _____

Local Plans that Support Project

Signature _____ **Date** _____

Project Description – Provide a clear, detailed description of the proposed project. Include information about whether the project meets Bay Trail Design Guidelines, if it connects to existing trails and shoreline destinations, serves as an alternative transportation route and facilitates community access and connections. Please refer to the Bay Trail Planning Grant and Construction Grant Scoring Criteria as an additional guide to what should be included, as appropriate to the project. Please limit description to two pages.

Attachments

1. **Digital P**project location map
2. Detailed project area map with trail segment clearly marked **(digital)**
3. Project budget (show total project cost and all matching funds)
4. Project schedule
5. Environmental review: date (or expected date) **and type of** environmental document adopted or certified
6. Letters of support ~~(If awarded, project grantee will be required to provide letters of support from state legislators.)~~
7. Digital **high resolution** photos of project site
8. Description of how the project will conform with the Americans with Disabilities Act
9. Description of how the project will address sea level rise vulnerability and greenhouse gas (GHG) emissions

Send ~~two copies~~ a digital copy of the proposal form ~~and with~~ attachments to **San Francisco Bay Trail Project**, c/o Association of Bay Area Governments, P.O. Box 2050, Oakland, CA 94604 Laura Thompson, Bay Trail Project Manager, laurat@abag.ca.gov

Please direct questions to Bay Trail Project staff:

~~**Laura Thompson**, Project Manager, San Mateo and Santa Clara counties, laurat@abag.ca.gov, 510-464-7935~~

~~**Maureen Gaffney**, San Francisco, Marin, Napa, Sonoma and Solano counties, maureeng@abag.ca.gov, 510-464-7909~~

~~**Lee Huo**, Alameda and Contra Costa counties, leeh@abag.ca.gov, 510-464-7915~~

MEMO

Date: April 1, 2014

To: Bay Trail Steering Committee

From: Laura Thompson

Subject: Consideration of addition to Bay Trail alignment -- Alviso Pond A16 Loop Trail

The Steering Committee will consider a request to add a 3.8-mile existing loop trail to the official Bay Trail network. Located in the South Bay near Alviso, the reconfigured Pond A16 Loop Trail opened to the public in 2013 as part of the South Bay Salt Pond Restoration Project and is managed by the U. S. Fish & Wildlife Service, Don Edwards San Francisco Bay National Wildlife Refuge. Both the Refuge and the South Bay Salt Pond Restoration Project managers support this addition to the Bay Trail alignment.

Access: The gravel levee trail is easily accessed from the Don Edwards San Francisco Bay Environmental Education Center parking lot. At this time the loop trail is isolated from other completed sections of the Bay Trail. However, the Corps of Engineers/Coastal Conservancy Shoreline Study, currently underway, will include the A16 Pond Loop Trail and a planned shoreline Bay Trail alignment between Alviso Marina County Park and Fremont. Once the Shoreline Study environmental document is completed, staff will bring a revised alignment to the Steering Committee for consideration.

Points of Interest: The trail extends out into the bay and offers a variety of environmental, historical and geographic educational opportunities. It is located behind the Don Edwards San Francisco Bay Environmental Education Center and includes interpretation of the history, habitat and recent restoration in the area. The ponds have been restored and new shoreline habitat is settling in. The loop configuration makes it an attractive destination for exercising, bird watching or for visiting school groups. The remains of historic Drawbridge are visible from the trail at the end of the levee along Coyote Creek.

Trail Management: The Don Edwards San Francisco Bay National Wildlife Refuge owns and operates the trail levee system around Pond A16. See the attached letter of interest supporting the addition of the loop trail to the Bay Trail system. There may be times when this loop trail is closed for levee maintenance, species nesting or other Refuge activities.

If added to our alignment, Bay Trail staff will consider featuring this trail as the subject of one of four Explore the Coast mobile applications.

Attachments: Letter of interest from Eric Mruz, Refuge Manager, A16 Loop Trail map



United States Department of the Interior

U.S. FISH AND WILDLIFE SERVICE
San Francisco Bay National Wildlife Refuge Complex
1 Marshlands Road
Fremont, California 94555



March 31, 2014

Laura Thompson
Bay Trail Project Manager
Association of Bay Area Governments
101 Eighth Street
Oakland, CA 94607

Dear Ms. Thompson,

The Don Edwards San Francisco Bay National Wildlife Refuge (Refuge) would like to add the Alviso Pond A16 trail to the Bay Trail system. The Refuge supports the mission of the Bay Trail and we believe adding the Pond A16 trail to the Bay Trail system would be a good opportunity for bicyclists and pedestrians to learn about the Refuge's unique resources in that area including: the Pond A16/17 restoration as part of the South Bay Salt Pond Restoration Project (including the new trail which is open to the public now); the Refuge's Environmental Education Center, the history of Drawbridge; and it will give Bay Trail users a chance to learn about the overall Refuge and the species and habitats that are critical to protect and restore. We would like to work with the Bay Trail Project to highlight the Refuge and our mission through signs and/or documents. Because the Pond A16 trail is within Refuge lands, it will be important to educate the Bay Trail users that we may have potential trail closures for levee maintenance, species nesting windows, or other Refuge activities. Although we support the Bay Trail, we believe the Pond A16 trail access should remain flexible as our mission is to conserve and manage fish, wildlife, and plant resources and their habitats and provide recreation opportunities when appropriate.

If you have any questions, you can contact me at eric_mruez@fws.gov or (510) 792-0222 (Ext 125).

Sincerely,

Eric Mruez
Refuge Manager
Don Edwards San Francisco Bay
National Wildlife Refuge



Pond A16 Loop Trail

