

# ASSOCIATION OF BAY AREA GOVERNMENTS

Representing City and County Governments of the San Francisco Bay Area



ABAG

June 30, 2008

To: ABAG Executive Board

From: Judy Kelly, Director   
San Francisco Estuary Project (SFEP)

Re: **Ratification of Contract Amendment with Carol Thornton, Consultant**

ABAG/San Francisco Estuary Project (SFEP) has agreements and grants from the San Francisco Regional Water Quality Control Board (Water Board), San Francisco Bay dischargers and the US Environmental Protection Agency for implementation of the Comprehensive Conservation and Management Plan (CCMP) for the Estuary. Under terms of these agreements, ABAG/SFEP issued a Request for Qualifications to provide oversight and project management of the Water Board's Supplemental Environmental Projects (SEP) program. Carol Thornton, consultant, was the sole response to the RFQ and has been working under an existing contract.

The Water Board accepts and encourages SEPS in lieu of a portion of an Administrative Civil Liability or Mandatory Minimum Penalties imposed on Bay Area dischargers. The goals for the SEP program include: projects should benefit the environment and projects should focus on environmental education, environmental restoration, pollution prevention or pollution reduction. The State Water Resources Control Board's Enforcement Policy requires third party oversight of the SEPs. Additionally, a percentage of the SEP is designated to provide this oversight.

Ratification of the contract amendment to continue work from the original expiration of May 31, 2008 through December 31, 2008 is requested and an addition of \$ 35,200 to the contract funds to cover work during the time extension. Tasks include: working with the Water Board, dischargers and SFEP/ABAG in selection of appropriate SEP projects; working with project implementers to ensure they develop work plans that provide the best environmental protection; tracking selected projects, including site visits and ensuring timely completion and reporting; entering and maintaining project data in the State Water Boards database; and other work to be determined. The contract will not exceed \$63,700 and the contract term is June 1, 2007 to December 31, 2008.

Item 6.I.

