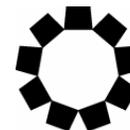


# ASSOCIATION OF BAY AREA GOVERNMENTS

Representing City and County Governments of the San Francisco Bay Area



**ABAG**

Date: September 4, 2014

To: ABAG Executive Board

From: Judy Kelly  
Director, San Francisco Estuary Partnership

Subject: **Authorization to Enter into a Contract with USGS to Provide Support for the Bay-Delta Science Program Biennial Science Conference**

## Executive Summary

ABAG/SFEP has historically provided institutional support for multi-agency planning, environmental and scientific projects, estuarine and scientific public education and outreach in regions within the San Francisco Bay-Delta Estuary. We have submitted an application to USGS to continue our longstanding working relationship to assist with planning and organization of the 2014 Bay-Delta Science Conference. The purpose of the 2014 Science Conference is to inform agency staff and stakeholders about the newest and latest information from scientific work funded in the Bay-Delta system. The conference will be organized with at least one plenary session and a series of concurrent sessions, each session organized around a specific scientific theme of critical importance to the Bay-Delta.

ABAG/SFEP will work with the Science Program Contract Manager to identify and invite qualified individuals to serve on the coordinating committee for this conference. ABAG staff will provide support for the coordinating committee during planning and implement the committee's overall plan for the conference structure. Activities will include organizing committee meetings and drafting meeting notes, identifying and working with conference chairs, program chairs, and session chairs to select, contact, and confirm presenters for each topic area, and organizing a plenary session. Other tasks include assisting with conference advertisement and registration, conference and facility logistics, poster program organization and setup, catering, staffing, and conference documentation.

The conference supports implementation of the Comprehensive Conservation and Management Plan for the San Francisco Estuary.

## Recommended Action

The Executive Board is requested to authorize the Executive Director, or his designee, to enter into a contract amendment on behalf of ABAG/SFEP with the USGS for support services on the 2010 Bay-Delta Science Conference. The contract amount will not exceed \$140,000.