

ABAG FINANCE AND PERSONNEL COMMITTEE

Summary Minutes

January 17, 2008

Members Present

Mayor Mark Green, Chair
Supervisor Scott Haggerty, Vice Chair
Vice Mayor David Cortese
Supervisor John Gioia
Supervisor Rose Jacobs Gibson
Supervisor Barbara Kondylis
Supervisor Peter 'McHugh
Mayor Gwen Regalia

Jurisdiction

City of Union City
County of Alameda
City of San Jose
County of Contra Costa
County of San Mateo
County of Solano
County of Santa Clara
City of Walnut Creek

Members Absent

Supervisor Mike Kerns County of Sonoma

Officers and Staff Present

Joseph Chan, Finance Director
Henry Gardner, Executive Director
Patricia Jones, Assistant Executive Director
Kenneth Moy, Legal Counsel

The meeting was called to order at 5:00 p.m.

1. There were no public comments.
2. Following ABAG committee procedures, the Committee elected Scott Haggerty as Chair and Gwen Regalia as Vice Chair to begin serving at the next committee meeting in March. /M/McHugh/S/Gibson/C/
3. Minutes of the November 15, 2007 meeting were approved as presented. /M/Gibson/S/Regalia/C/
4. Cory Biggs, Partner, Maze & Associates, presented the FY 2007 Single Audit Report for ABAG. The auditors expressed a clean opinion on the report. /M/Haggerty/S/McHugh/C/ to recommend Executive Board approval.
5. Chan summarized the November and December 2007 financial reports for ABAG. /M/Regalia/S/McHugh/C/ to approve.
6. Gardner presented and summarized the proposed work program, budget and membership dues for FY 08-09. /M/Gibson/S/Regalia/C/ to recommend Executive Board approval.

7. Gardner reported that work on the Long-term Strategic Plan was still underway and a draft plan will be presented to the Committee and Executive Board in March.
8. The Committee reviewed and discussed a proposed Executive Director Performance Evaluation Questionnaire. The actual performance evaluation will be conducted at the March meeting.
9. Meeting was adjourned at 5:45 p.m.