

# ABAG FINANCE AND PERSONNEL COMMITTEE

## Summary Minutes

January 20, 2011

### Members Present

Supervisor Scott Haggerty, Chair  
Supervisor Susan Adams  
Supervisor David Cortese  
Supervisor Rose Jacobs Gibson  
Supervisor John Gioia  
Mayor Mark Green  
Supervisor Barbara Kondylis  
Vice Mayor Peter McHugh  
Councilmember A. Sepi Richardson

### Jurisdiction

County of Alameda  
County of Marin  
County of Santa Clara  
County of San Mateo  
County of Contra Costa  
City of Union City  
County of Solano  
City of Milpitas  
City of Brisbane

### Officers and Staff Present

Ezra Rapport, Executive Director  
Patricia Jones, Assistant Executive Director  
Kenneth Moy, Legal Counsel  
Susan Hsieh, Assistant Finance Director

### Guests/Presenters

Charisse LeBron-Cannon

- 1) The meeting was called to order at 5:00 p.m.
- 2) There was no public comment.
- 3) The Committee elected San Mateo County Supervisor Rose Jacobs Gibson as Chair of the Finance and Personnel Committee and City of Brisbane Councilmember A. Sepi Richardson as Vice-Chair.  
/M/Green/S/McHugh/C/approved.
- 4) Summary Minutes of the November 18, 2010 meeting were approved.  
/M/Gibson/S/McHugh/C/approved.
- 5) Hsieh provided an overview of the October and November 2010 Financial Reports.  
/M/Gibson/S/Kondylis/C/approved.
- 6) Jones updated the committee on review and ranking of potential broker/dealers and forwarding their proposal for MTC consideration. The real estate firm will help to facilitate

the evaluation, selection and acquisition of a site in which ABAG, MTC and the Air District can co-locate.

- 7) Rapport presented the proposed work program, budget and membership dues for fiscal year 2011-12.  
/M/Richardson/S/Gioia/C/approved forwarding to the Executive Board with recommendation to pass.
- 8) The Committee approved a resolution to clarify and codify the meetings for which *per diem* reimbursement should be provided, subject to the current 48 per year cap. Proposal is for the President or designee (VP or Past Pres.) and delegates to the Committee the authority to designate for which meetings *per diem* applies.  
/M/McHugh/S/Green/C/approved forwarding to the Executive Board with recommendation to pass.
- 9) The Committee discussed what steps should be taken regarding collection of past due membership dues, as well as what actions to take should non-payment or partial payment persist. The Committee directed ABAG President to contact mayors of cities with unpaid dues and urge them to pay the dues. The Committee authorized policy change to allow the Executive Director to work out payment plans with City Managers regarding unpaid dues. The payment plan should allow three installments. The first payment is due before the Spring General Assembly, and the second and third payments are due by September 2011.  
/M/McHugh/S/Gibson/C/approved.
- 10) Meeting adjourned at 5:45 p.m.