

TO: Finance and Personnel Committee

DT: March 17, 2009

FM: Herbert Pike, Finance Director

Re: Financial Reports
--February 2009

The following are highlights of the financial reports for February 2009.

Cash on Hand (Figure 1)

Cash on hand decreased to about \$835 thousand on February 28 from \$1.24 million on January 31. The February balance includes approximately \$369 thousand invested in the Local Agency Investment Fund (LAIF). Currently, ABAG does not hold any other investments. Much of the decrease in cash from the prior month is attributed to the \$164 thousand increase in receivables noted below and the impact of a shortened month offering fewer work hours to charge to grants. The February 28 cash balance is approximately \$247 thousand less than the prior year. Making the year to year comparison more discouraging, the current cash balance includes approximately \$300 thousand designated to cover the Annual Required Contribution (ARC) to amortize the Agency's unfunded liability for Other Post Employment Benefits (retiree health care) over the next 30 years. This OPEB liability is expected to be more than \$500 thousand by the end of the current fiscal year.

Receivables (Figure 2)

Receivables from grant and service programs amounted to about \$3.59 million on February 28, compared to \$3.43 million a month prior. Compared to February 28 the year prior, the total reflects an increase of approximately \$1.13 million. It is feared that the continued reduction in State staffing and requested furloughs may slow reimbursements in the succeeding months. Also, some projects to be supported by State bond sales, although restarted, are still awaiting reimbursement until the bonds are sold which, in turn, is waiting for an improved credit rating of the State and an improved bond market. It is projected to be at least another 2 months or more before the bonds are issued and payments are made. Staff will seek to accelerate collections from other Federal and local funding sources.

Actual vs. Budgeted Expenses (Figure 9)

Total expenses on February 28 amounted to about \$12.34 million, or 46.22%, of the approved budget of \$26.7 million for FY 08-09.

Actual vs. Budgeted Revenues (Figure 10)

At February 28, total revenues amounted to about \$11.96 million, or 44.78%, of the approved budget of \$26.7 million for FY 08-09.

As of February 28, both revenues and expenses are below budget for the first eight months of FY 08-09. These positions are largely due to the timing of consultant and sub-contractor expenses that are grant funded. These are typically multi-year programs and their budget balances at fiscal year-end (June 30, 2009) will be carried forward to the following year. However, several Estuary projects have been suspended due to budget issues at the State. There is a concern that they may not be continued.

Fund Equity (Figure 5)

As of February 28, general fund equity was approximately \$0.80 million. The decline from \$0.93 million as of January 31 is attributed primarily to the shorter February work month. The agency's restricted fund equity, consisting of building bond interest, capital, self-insurance and building maintenance, remains unchanged at \$510 thousand.

Indirect Cost (Figure 6)

The agency's actual indirect cost (overhead) rate was 41.02% of direct labor cost as of February 28, or about 95.4% of the budgeted rate of 43.00% for FY 08-09. Overhead expenditures are expected to continue to escalate during the last four months of the fiscal year, bringing the actual closer to the budgeted rate of 43.0%.

Overall (Figures 3, 4, 7 & 8)

At February 28, the agency's finances are reasonably close to forecast with a modest deficit of roughly \$383 thousand, or 3.2% of the year-to-date revenues. It appears that this fiscal year is adequately funded if the State issues infrastructure bonds and removes the suspension of several awarded contracts. ABAG is being impacted by the State's cash flow problems and delays in reimbursements as seen in increased accounts receivable. Some projects funded through the State have been suspended until the certain State bonds are issued. At present, there appears to be sufficient funding to cover grant-funded staff affected by the suspended projects.

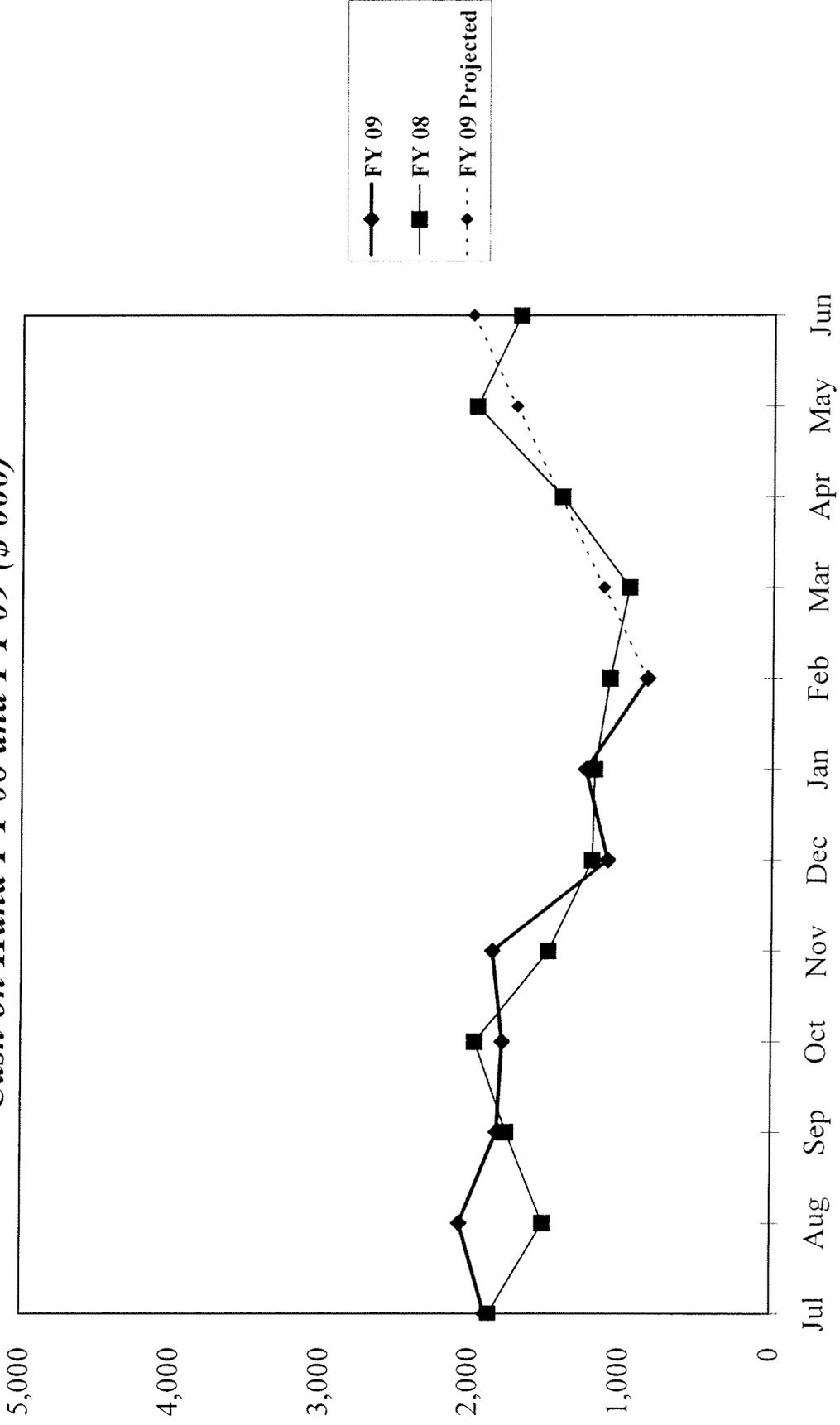
ABAG FINANCIAL REPORTS

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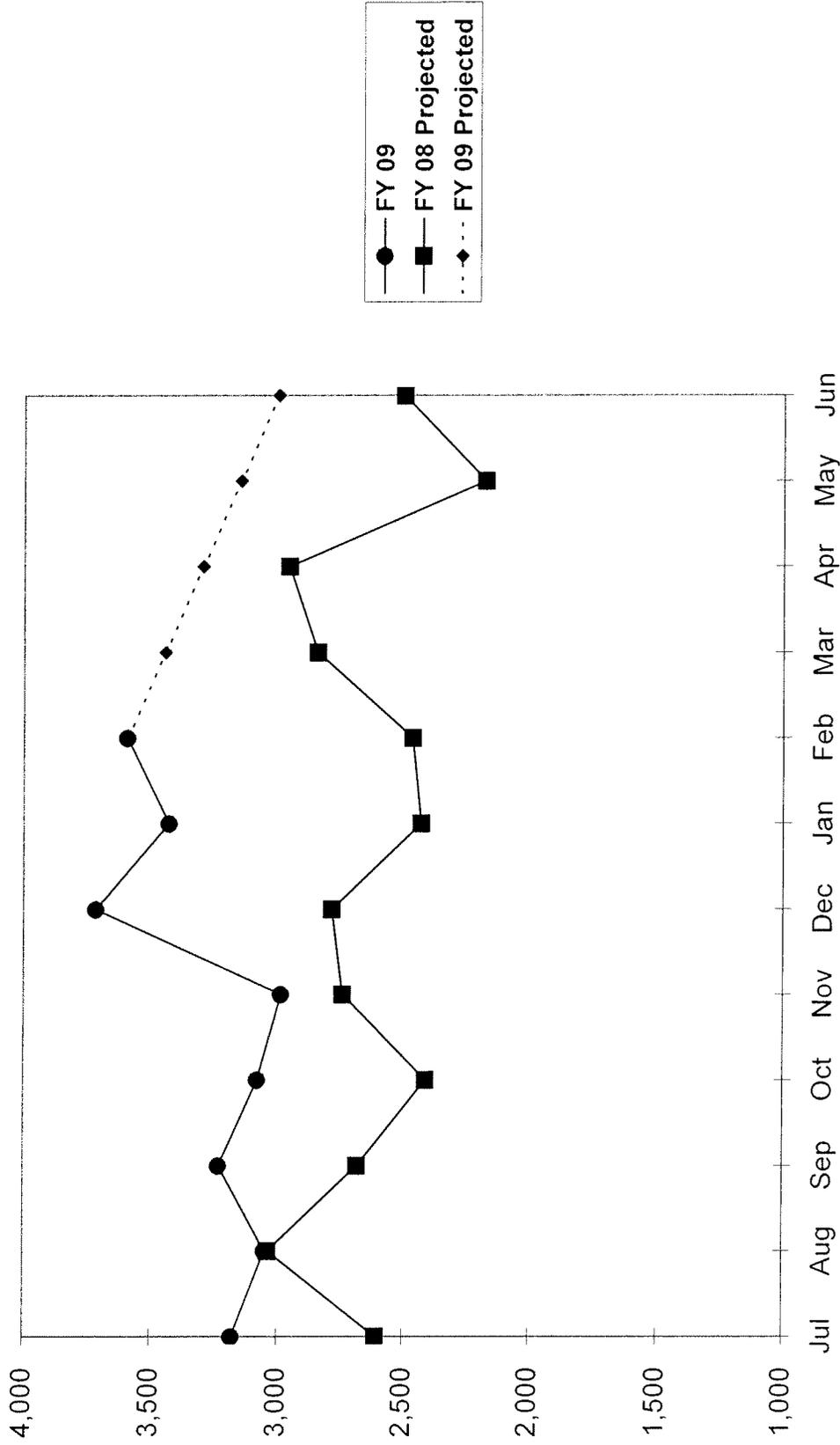
ABAG Financial Indices

Cash on Hand FY 08 and FY 09 (\$'000)



ABAG Financial Indices

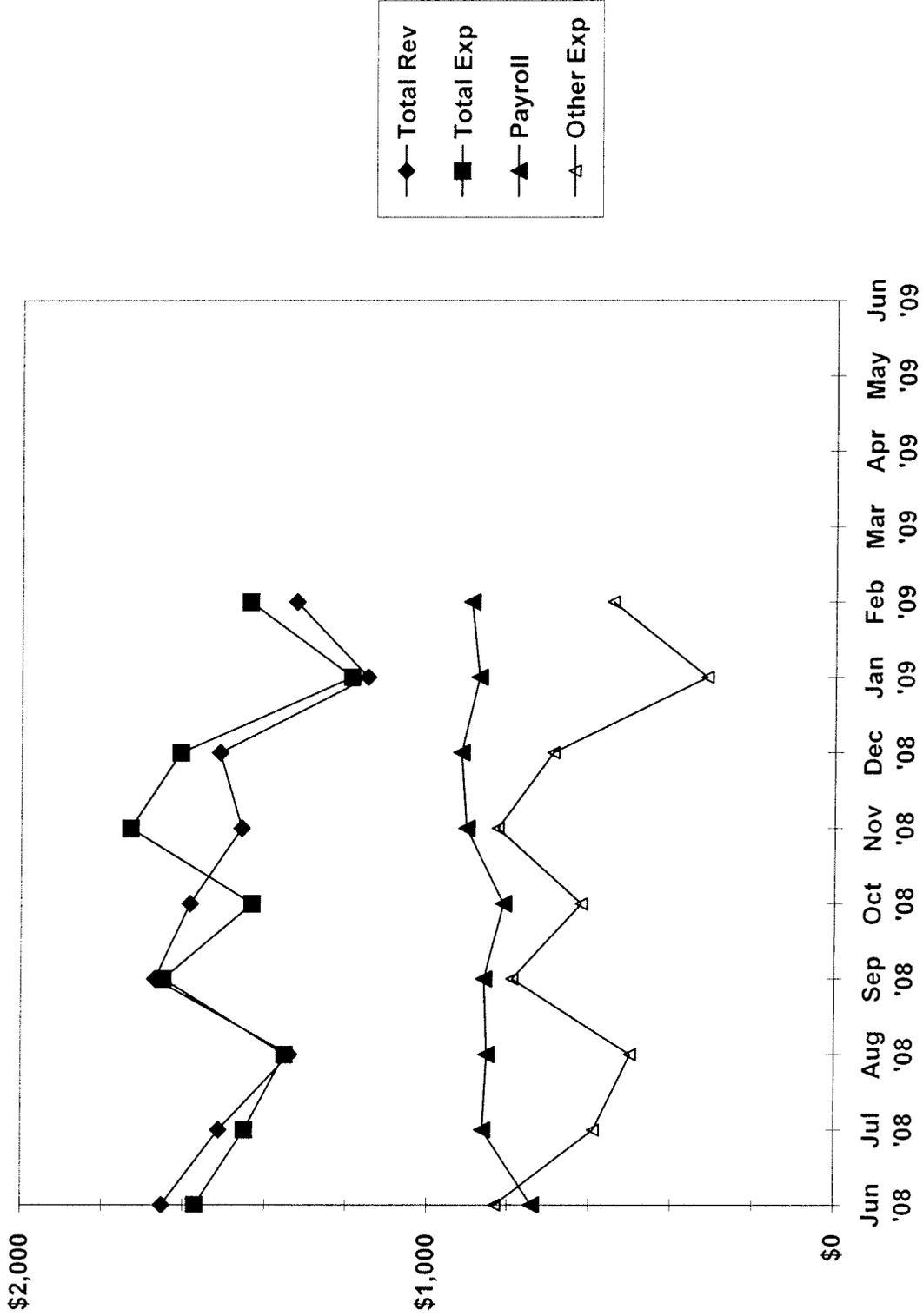
Accounts Receivable FY 08 and FY09 (\$'000)



ABAG Financial Indices

Current Month Revenues & Expenses

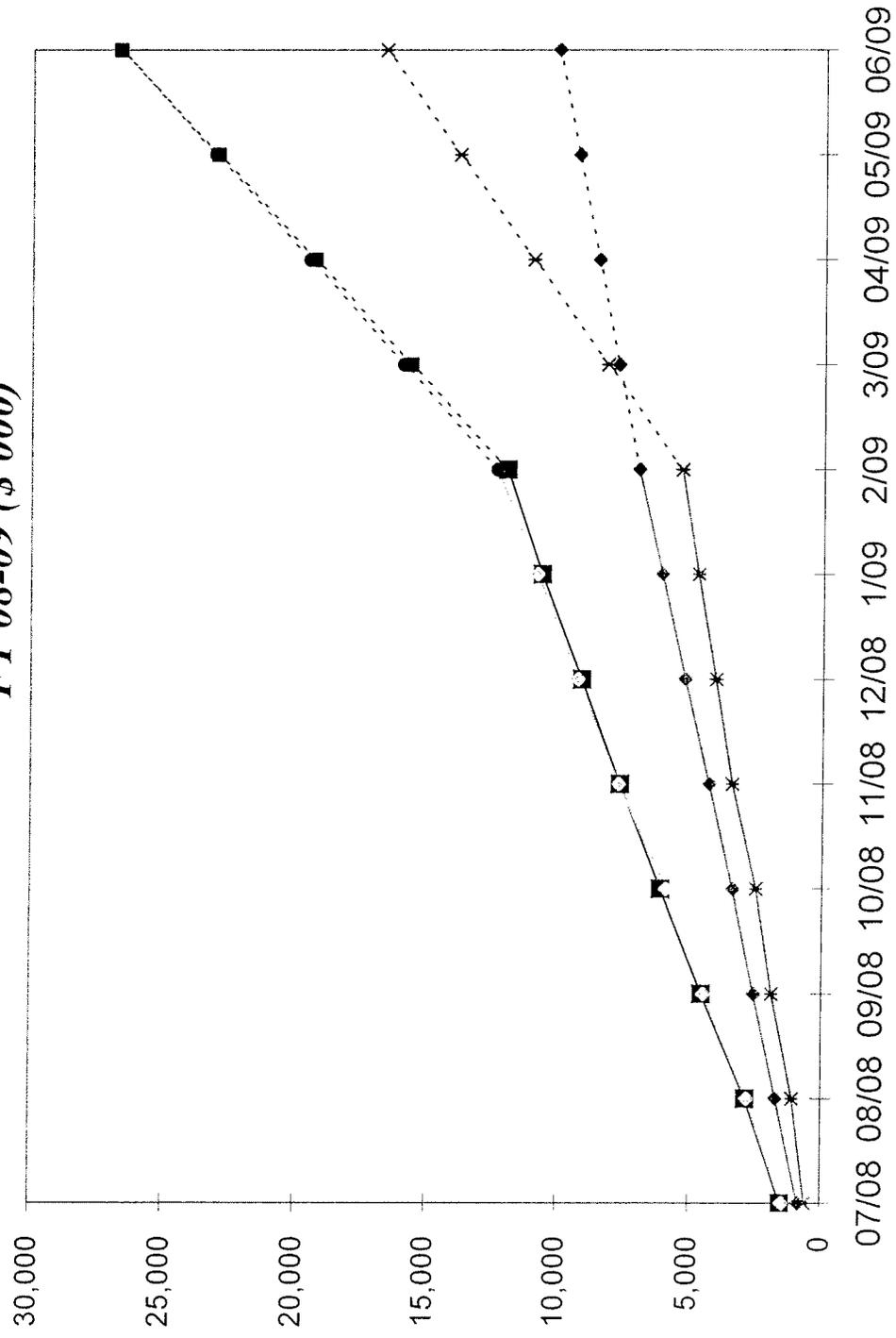
FY 08-09 (\$'000)



ABAG Financial Indices

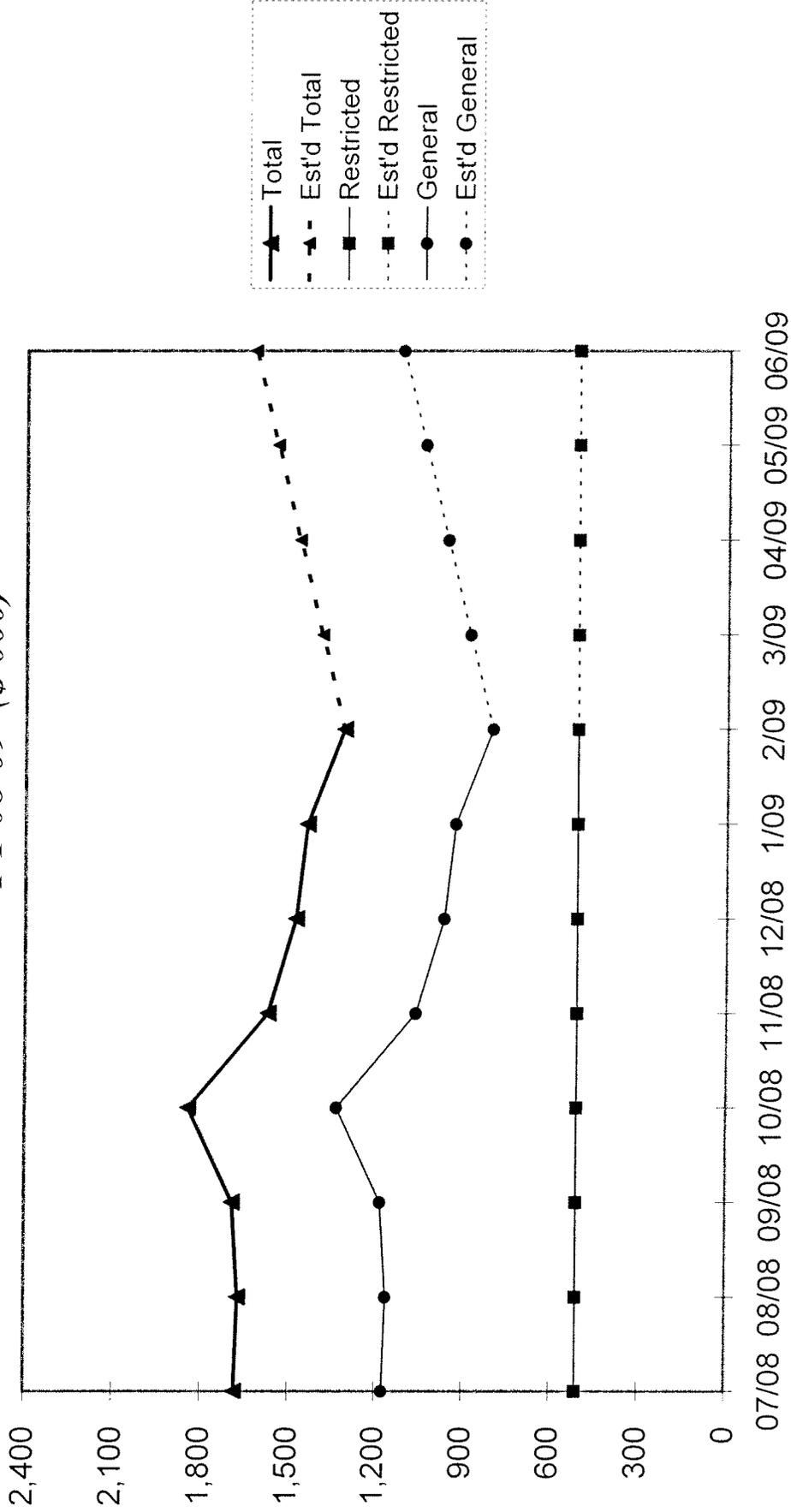
Year-to-date Revenues & Expenses

FY 08-09 (\$'000)



ABAG Financial Indices

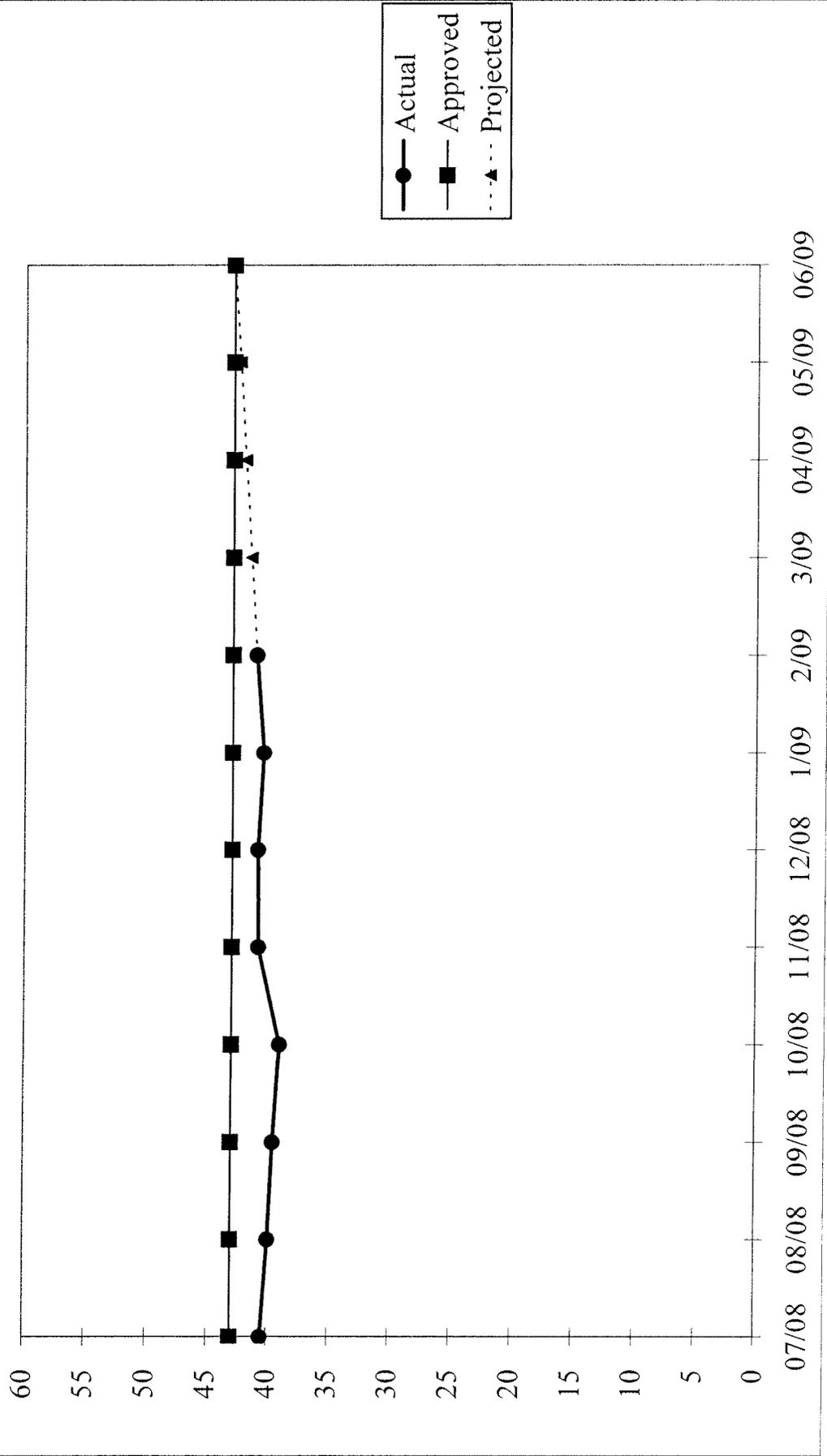
Fund Equity
FY 08-09 (\$'000)



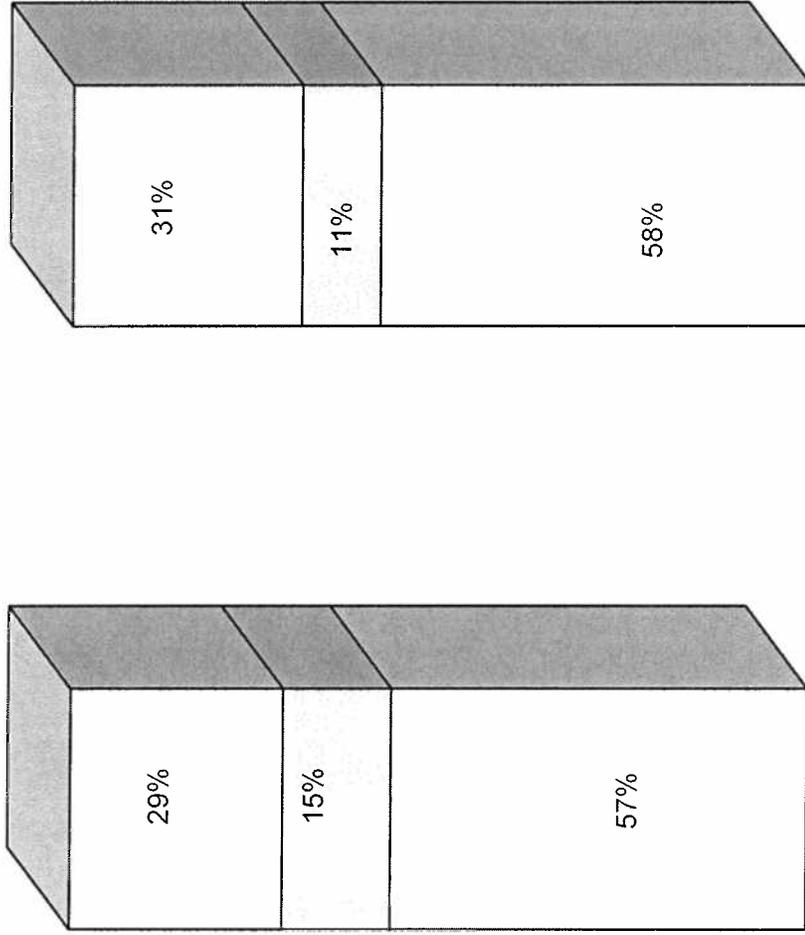
ABAG Financial Indices

Indirect Cost Rate (% of Direct Labor Cost)

FY 08-09

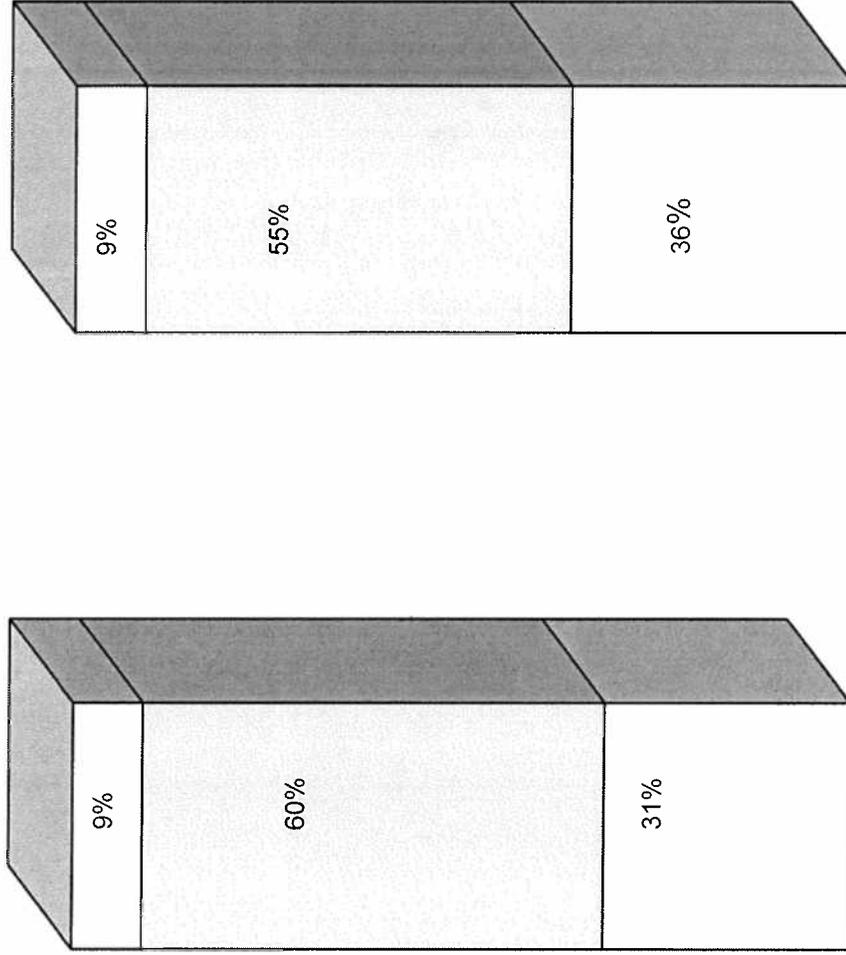


**ABAG Financial Indices
Composition of Expenses FY 08 -- FY 09
Year to Date
(\$'000)**



	FY08-09 Expenses (Total \$12,338)	FY07-08 Expenses (Total \$11,089)
<input type="checkbox"/> Consultants	\$3,543	\$3,428
<input type="checkbox"/> Others	\$1,815	\$1,189
<input type="checkbox"/> Payroll	\$6,980	\$6,472

**ABAG Financial Indices
Composition of Revenues FY 08-- FY 09
Year to Date
(\$'000)**

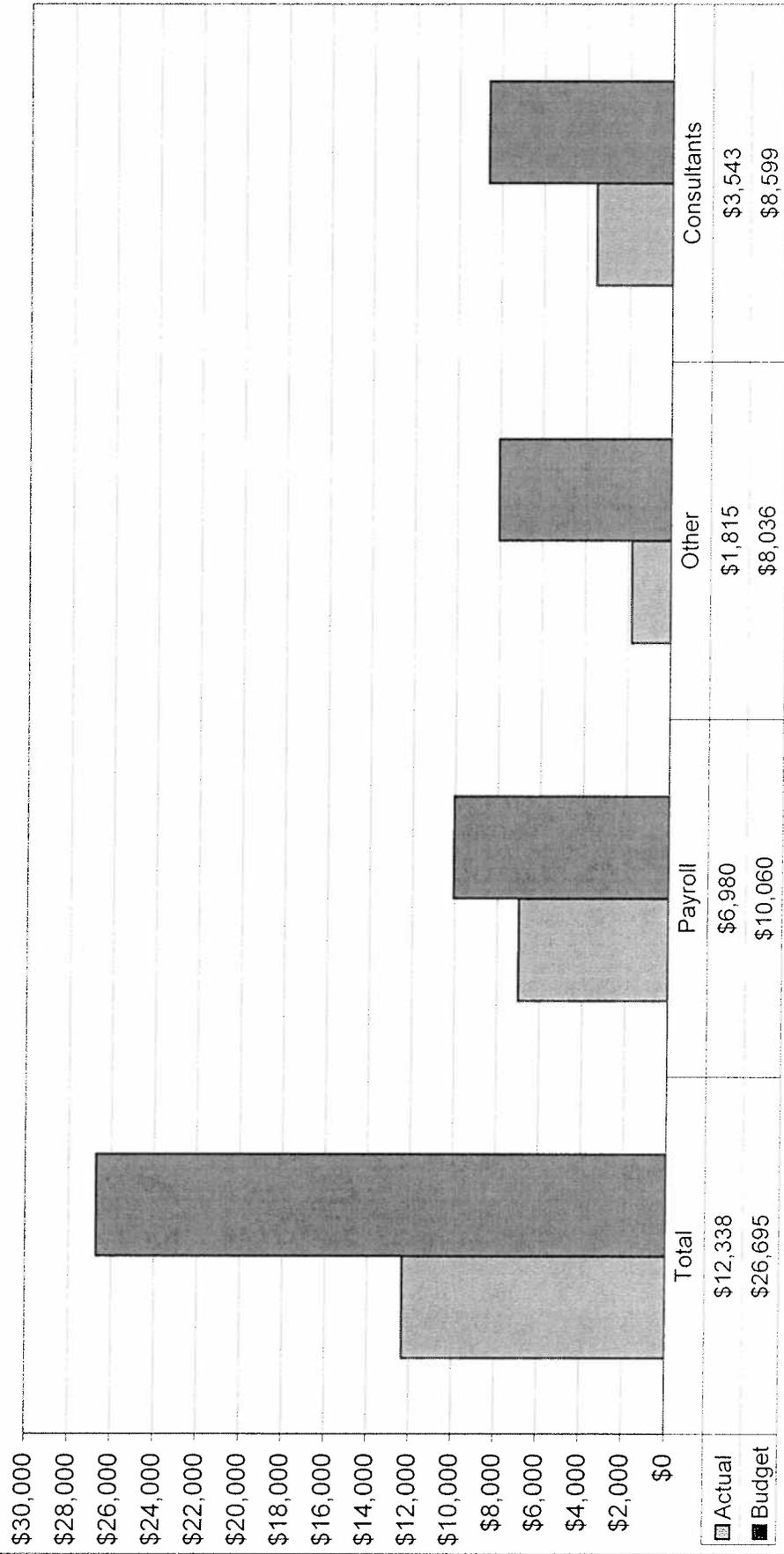


	FY 08-09 Revenue (Total \$11,955)	FY 07-08 Revenue (Total \$11,143)
<input type="checkbox"/> Membership	\$1,068	\$1,004
<input type="checkbox"/> Grants	\$7,123	\$6,110
<input type="checkbox"/> Services & Others	\$3,763	\$4,029

ABAG Financial Indices

Actual vs Budgeted Expenses--FY 08-09

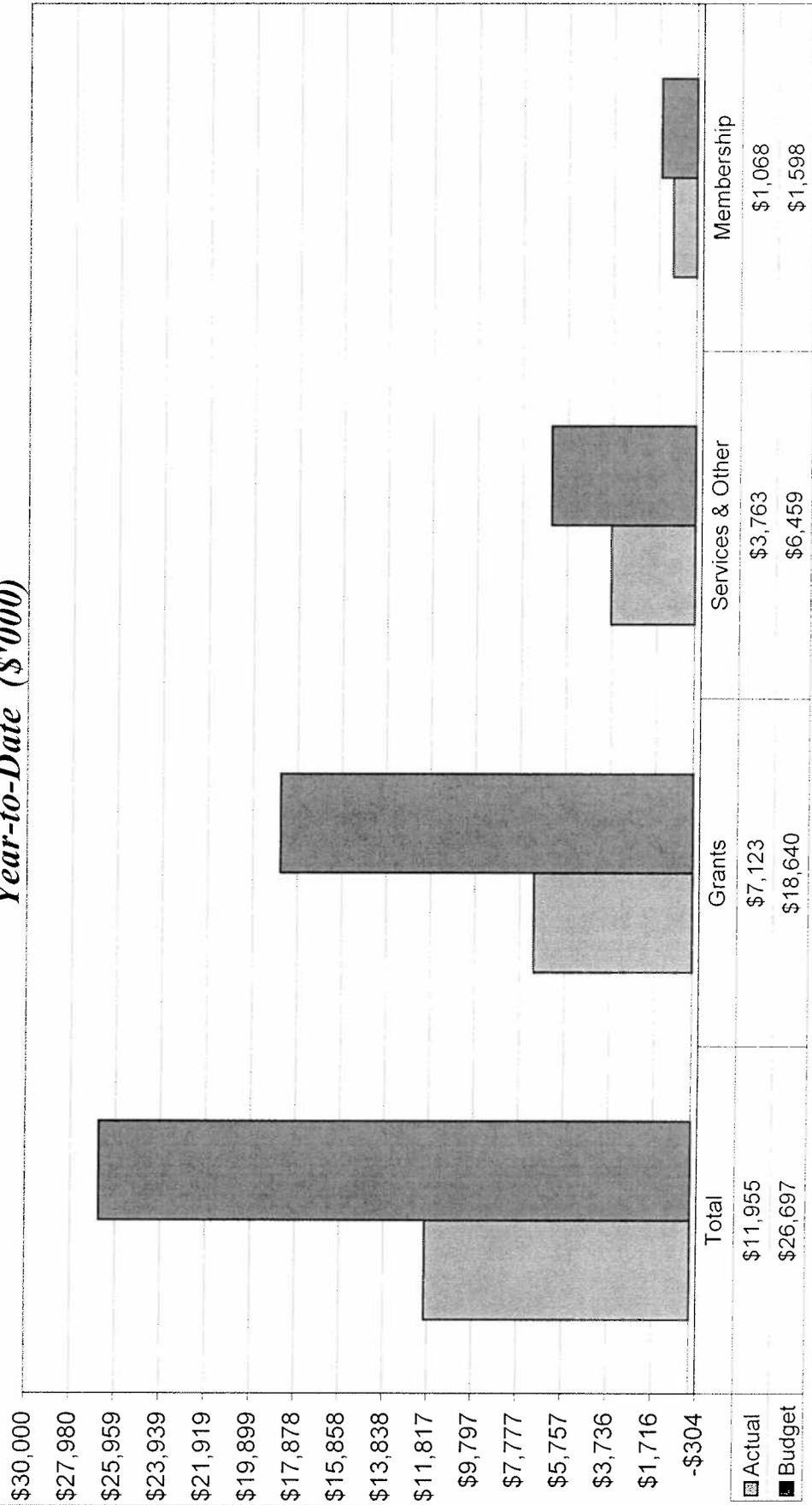
Year-to-Date (\$'000)



ABAG Financial Indices

Actual vs Budgeted Revenues--FY 08-09

Year-to-Date (\$'000)



Description of Charts

Figure 1 -- Cash on Hand

Cash on hand represents the sum total of cash deposited at our bank and the Local Agency Investment Fund (LAIF). This chart shows fluctuation patterns of cash on hand for the current and last fiscal years.

Figure 2 -- Accounts Receivable

Accounts receivable tracked by this chart include receivables generated by grants and service programs over two fiscal years. This chart reflects the reasonableness of our receivable levels. We usually have about six weeks' worth of our annual revenues in receivables.

Figure 3 -- Current Month Revenues and Expenses

Presents month by month total revenues, total expenses, payroll and other expenses for the current fiscal year. The difference between total revenues and total expenses lines represents the overall current month net surplus (or deficit) for the agency.

Figure 4 -- Year-to-date Revenues and Expenses

Presents year-to-date total revenues, total expenses, payroll and other expenses for the current fiscal year. The difference between total revenues and total expenses lines represents the overall year-to-date net surplus (or Deficit) for the agency.

Figure 5 --Fund Equity

Presents general, restricted and total fund equities for the current fiscal year. General fund equity represents unrestricted equity. Restricted equities include building bond interest, building maintenance, self-insurance and capital. These restricted equities represent the agency's equities set aside for specific purposes as approved by the Finance and Personnel Committee. Total equity is the sum total of general and restricted equities.

Figure 6 -- Indirect Cost Rate (% of Direct Labor Cost)

This chart shows a comparison between the actual indirect cost rate and the approved rate. The approved indirect cost rate is computed by dividing total estimated overhead expenses by total projected direct labor cost for a fiscal year. This rate is used as a standard overhead cost rate to allocate indirect costs to all projects. This process is performed in accordance with an indirect cost plan, which is prepared annually in accordance with OMB A-87.

Figure 7 – Composition of Expenses

This chart compares expenses for current and last fiscal years. It groups expenses into two broad categories -- payroll costs and other expenses.

Figure 8 -- Composition of Revenues

Presents a break down of total revenues into four main sources -- membership, grants, services and others. This chart compares revenue sources between current and last fiscal years.

Figure 9 -- Actual vs. Budgeted Expenses

Presents a comparison of actual and budgeted total expenses as well as component categories: payroll costs, consultants and other expenses.

Figure 10 -- Actual vs. Budgeted Revenues)

Presents a comparison of actual and budgeted total revenues as well as component categories: membership dues, grants, services and other.