

# ABAG FINANCE AND PERSONNEL COMMITTEE

## Summary Minutes

May 20, 2004

### Members Present

Councilmember Julia Miller, Chair  
Mayor Mark Green  
Supervisor Scott Haggerty  
Supervisor Rose Jacobs Gibson  
Supervisor Peter McHugh, Vice Chair  
Councilmember Steve Rabinowitsh  
Councilmember Gwen Regalia  
Supervisor Mike Rippey

### Jurisdiction

City of Sunnyvale  
City of Union City  
County of Alameda  
County of San Mateo  
County of Santa Clara  
City of Santa Rosa  
City of Walnut Creek  
County of Napa

### Members Absent

Councilmember David Cortese                      City of San Jose

### Officers and Staff Present

Henry Gardner, Deputy Executive Director  
Patricia Jones, Assistant Executive Director  
Eugene Leong, Executive Director  
Kenneth Moy, Legal Counsel

The meeting was called to order at 5:10 p.m.

1. There were no public comments.
2. Minutes of the March 18, 2004 meeting were approved as presented. /M/ Green /S/ Haggerty /C/
3. The Committee discussed the Chair's report as follows:
  - (a) Placement of F&PC and L&GO Committee reports on Executive Board agenda—No action taken.
  - (b) Presence of Legal Counsel during his performance evaluation—Approved.  
/M/Haggerty/S/Green/C/
4. Gardner summarized the March and April 2004 financial reports for ABAG. /M/ Green /S/ Haggerty /C/ to approve.
5. The Committee approved the proposed FY 03-04 financial support to the Bay Area Economic Forum in the amount of \$70,000. /M/Regalia/S/Rippey/C/

6. The Committee approved a request for Executive Board consent to Resolution No. 05-04 authorizing issuance of up to \$28,000,000 in “AAA” insured Marks Roos Lease Revenue bonds on behalf of the jurisdictions listed in the Resolution. /M/Green/S/Ripsey/C/
7. The Committee approved the following travel requests: /M/ Rabinowitsh/S/ Haggerty/C/  
  
Marcus Beverly, Risk Manager, to attend the Public Risk Management association (PRIMA) Educational Conference, Ft. Lauderdale, June 11-21. Costs for the travel are covered by the ABAG PLAN Corporation.  
  
Heather Johnson, Estuary Program staff, to attend the US EPA Science Forum, Washington, DC, June 1-3. Costs for this travel are covered by the CalFed Program.  
  
Karen McDowell, Estuary Program staff, to attend the Pacific Ballast Water Group meeting, Portland, June 28-29. Costs for this travel are covered by the EPA Estuary Program.  
  
Eugene Leong, Executive Director, and Gwen Regalia, ABAG Immediate Past President, to attend the National Association of Regional Councils (NARC) 38<sup>th</sup> Annual Conference, Chicago, June 26-29. Costs for this travel are included in the agency’s travel budget for FY 03-04.
8. The Committee reviewed and discussed a new process for the Legal Counsel’s annual performance review. /M/Regalia/S/Ripsey/C/ to ask members of the F&PC to submit input to the Sub Committee by June 20. Working with the Sub Committee, Chair Miller will present at the next F&PC meeting in July, a revised survey form for Legal Counsel’s performance evaluation.
9. The Committee found essentially the same issues with the proposed performance evaluation process for the Executive Director. /M/Regalia/S/Ripsey/C/ to ask F&PC members to submit input to the Sub Committee by June 20. Chair Miller will work with the Sub Committee to simplify the proposed survey form and present a revised version at the next F&PC meeting.
10. Closed session. The Chair reported that the Committee voted to make a report recommendation to the Executive Board (in closed session) regarding the Executive Director’s performance.
11. The meeting was adjourned at 7:30 p.m.