

## ABAG FINANCE AND PERSONNEL COMMITTEE

Thursday, September 16, 2004, 5:00 p.m.  
 ABAG Conference Room  
 MetroCenter—8<sup>th</sup> and Oak Streets  
 Oakland, CA

Est. Time in <u>Min.</u>		<u>Recommendation</u>
2	1. <b>Public Comments</b>	<b>Information</b>
2	*2. <b>Minutes of the July 15, 2004 Meeting</b>	<b>Action</b>
5	*3. <b>Financial Reports – ABAG</b> <i>The July 2004 reports are enclosed with the agenda packet. The reports for August 2004 will be presented at the meeting.</i>	<b>Action</b>
5	*4. <b>Report on Diversity and Business Opportunity—FY 03-04</b> <i>The Executive Director will present the annual Diversity and Business Opportunity Report.</i>	<b>Action</b>
5	*5. <b>The City Car Share Program</b> <i>As requested by the Committee at the July meeting, staff will present an analysis on the feasibility for ABAG to participate in the City Car Share Program.</i>	<b>Information</b>
2	6. <b>Travel Approval</b> <i>Carol Thornton and Debbi Nichols, Estuary Program staff, and Marcia Brockbank, Estuary Program Director, to attend the National Estuary Program (NEP)/US EPA meeting, Corpus Christi, TX, Oct. 19-23. As part of our EPA grant, Estuary staff are required to attend at least two meetings per year for the NEP. Costs for this travel are fully covered by our EPA grant.</i>  <i>Reaffirm the Chair’s approval for Karen McDowell, Estuary Program staff, to participate at the Annual Meeting of for the Western Regional Panel on Aquatic Nuisance Species, Anchorage, September 8-10. Costs for this travel are fully covered by our EPA grant.</i>  <i>Behrouz Samar, Computer Support staff, to attend a training course at the Annual Technical Conference on Novell GroupWise Software, Las Vegas, September 25-30. GroupWise is the agency’s standard software</i>	<b>Action</b>

*for calendar, appointments, contact addresses and e-mail. Costs of this travel are included in the FY 04-05 Indirect Cost budget.*

*Jeanne Perkins, Principal Planner, to attend the National Earthquake Conference sponsored by USGS and FEMA, St. Louis, September 24-29. Jeanne will receive on behalf of ABAG one of ten national awards for the ABAG Home Quake Safety Toolkit and Outreach Education Program. Costs of this travel are covered by our FEMA grant (20% ABAG match).*

**' THE FOLLOWING ITEM WILL BE DISCUSSED IN CLOSED SESSION, PURSUANT TO THE REQUIREMENTS OF THE RALPH M. BROWN ACT. ALL ACTIONS TAKEN WILL BE ANNOUNCED IN OPEN SESSION PRIOR TO THE ADJOURNMENT OF THE MEETING.**

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| 10 | 7. | <b>Update on Labor Negotiation</b><br><i>A report on the status of negotiation with SEIU Local 790 will be presented.</i> | <b>Information</b> |
|    | 8. | <b>Adjournment</b>  | <b>Action</b>      |

The Committee may or may not take action on any item on this agenda.

\* Attachments enclosed with packet.