

ABAG FINANCE AND PERSONNEL COMMITTEE

Summary Minutes

September 16, 2004

Members Present

Councilmember Julia Miller, Chair
Mayor Mark Green
Supervisor Scott Haggerty
Supervisor Peter McHugh, Vice Chair
Councilmember Steve Rabinowitsh
Councilmember Gwen Regalia
Mayor James Sperring

Jurisdiction

City of Sunnyvale
City of Union City
County of Alameda
County of Santa Clara
City of Santa Rosa
City of Walnut Creek
City of Suisun City

Members Absent

Councilmember David Cortese
Supervisor Rose Jacobs Gibson
Supervisor Mike Rippey

City of San Jose
County of San Mateo
County of Napa

Officers and Staff Present

Joseph Cha, Finance Director
Henry Gardner, Deputy Executive Director
Patricia Jones, Assistant Executive Director
Eugene Leong, Executive Director
Kenneth Moy, Legal Counsel

The meeting was called to order at 5:00 p.m.

1. There were no public comments.
2. Minutes of the July 15, 2004 meeting were approved as presented with one correction— Mayor James Sperring was present at the meeting. /M/ Green /S/ Haggerty /C/
3. Chan summarized the July and August 2004 financial reports for ABAG. /M/ Green /S/ Haggerty /C/ to approve.
4. Leong presented the FY 03-04 Diversity and Business Opportunity Report. /M/Green/S/Rippey/C/ to recommend the report for Executive Board approval.
5. As requested by the Committee at the July meeting, Chan presented an analysis on the feasibility for ABAG to participate in the City Car Share Program. Based on an analysis on the agency's usage of cars, staff concluded it is not prudent to expect participation in the car share program would reduce the number of vehicles in the agency's fleet.

Moreover, savings in cost, if any, appears to be minimal. Chan recommended re-evaluating the car share program participation next time an agency fleet vehicle is up for replacement. Report accepted as presented.

6. The Committee approved the following travel requests: /M/ McHugh/S/ Haggerty/C/

Carol Thornton and Debbi Nichols, Estuary Program staff, and Marcia Brockbank, Estuary Program Director, to attend the National Estuary Program (NEP)/US EPA meeting, Corpus Christi, TX, Oct. 19-23. As part of our EPA grant, Estuary staff are required to attend at least two meetings per year for the NEP. Costs for this travel are fully covered by our EPA grant.

Reaffirm the Chair's approval for Karen McDowell, Estuary Program staff, to participate at the Annual Meeting of for the Western Regional Panel on Aquatic Nuisance Species, Anchorage, September 8-10. Costs for this travel are fully covered by our EPA grant.

Behrouz Samar, Computer Support staff, to attend a training course at the Annual Technical Conference on Novell GroupWise Software, Las Vegas, September 25-30. GroupWise is the agency's standard software for calendar, appointments, contact addresses and e-mail. Costs of this travel are included in the FY 04-05 Indirect Cost budget.

Jeanne Perkins, Principal Planner, to attend the National Earthquake Conference sponsored by USGS and FEMA, St. Louis, September 24-29. Jeanne will receive on behalf of ABAG one of ten national awards for the ABAG Home Quake Safety Toolkit and Outreach Education Program. Costs of this travel are covered by our FEMA grant (20% ABAG match).

7. The Committee discussed in closed session the status negotiation with labor union, SEIU Local 790. No action was taken.
8. The meeting was adjourned at 7:30 p.m.