

ABAG FINANCE AND PERSONNEL COMMITTEE

Summary Minutes

November 16, 2000

Members Present

Supervisor Mike Rippey, Chair
Supervisor Bill Carroll
Mayor Mark Green
Supervisor Mary Griffin
Supervisor Scott Haggerty
Mayor Mary Lou Holt
Supervisor Mary King
Mayor George Pettygrove
Councilmember Gwen Regalia
Vice Mayor Richard Spees

Members Absent

Officers and Staff Present

Joseph Chan, Finance Director
Patricia Jones, Assistant Executive Director
Eugene Leong, Executive Director
Kenneth Moy, Legal Counsel

The meeting was called to order at 5:10 p.m.

1. Minutes of the September 21, 2000 meeting were approved as presented. /M/Griffin/S/King/C/
2. Margaret Cunningham, Field Representative, Local 790 SEIU, introduced herself to the Committee and indicated that she would be requesting an opportunity to return in the future to discuss personnel matters. Two ABAG employees also addressed the Committee. Committee requested management to present a response at the January meeting for discussion.
3. Auditors from Gilbert Accountancy Corporation presented the June 30, 2000 audited financial reports for ABAG and ABAG PLAN Corporation. The Committee recommended the ABAG Reports for Executive Board approval. M/Pettygrove/S/Spees/C/
4. Chan summarized the September and October 2000 financial reports for ABAG. /M/Carroll/S/Rippey /C/ to approve.
5. Chan summarized the September 2000 financial reports for ABAG Finance Corporation. They were accepted as presented.

6. Chan summarized the August 2000 financial reports for ABAG PLAN Corporation. They were accepted as presented.
7. Committee recommended Executive Board to authorize staff to enter into a contract with the top qualified firm resulting from the open bidding selection process currently underway for database administration services. /M/Green/S/Rippey/C/
8. The Committee recommended Executive Board approval for initiating a new Defined Contribution Retirement Investment Program with the objective of improving investment rates of return and services through pooling of assets in defined contribution plans of participating jurisdictions. /M/Haggerty/S/Pettygrove/C/
9. The Committee recommended Executive Board approval to provide Administration/Planning services to the following programs. /M/Carroll/S/Spees/C/
 - (A) CALFED Bay Delta Program: Authorization for the Executive Director or designee to enter into an interagency agreement with the CALFED Bay-Delta Program for ABAG and the San Francisco Estuary Project to provide technical, communication, and administrative support for CALFED's Science Program. The agreement will not exceed \$2,275,000 over a three-year period. No matching funds are required by ABAG. The agreement will assist with implementation of the Comprehensive Conservation and Management Plan for the San Francisco Estuary.
 - (B) Bay Area Water Transit Authority: Authorization for the Executive Director or designee to enter into a Memorandum of Understanding with the recently created Bay Area Water Transit Authority for the administration of start-up functions for this new regional Authority. The start-up functions may include assisting the new Authority with administration of budgeting, accounting, investments, human resources, employee benefits, information systems, purchasing, selecting and retaining consultants, and other administrative functions. ABAG will be reimbursed for all expenses related to providing such assistance. The initial period of assistance would be for up to two and one-half years.
10. Travel Approval: /M/Regalia/S/Green/C/

Marcia Brockbank, San Francisco Estuary Project Manager, to attend a meeting on the Aquatic Nuisance Species Task Force in Washington, DC, November 28-29, 2000. Costs are included in the current year Estuary Program Budget.
11. The Committee met in closed session with Legal Counsel to discuss the following items:
Anticipated Litigation [Govt. C. Sec. 54956.9(b)(1)(C)]
Receipt of a Notice of Claim pursuant to the California Tort Claim Act – Reyes v. ABAG
A recommendation was given to Executive Board. /M/Spees/S/Rippey/C/
12. The meeting was adjourned at 6:00 p.m.

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