

ABAG FINANCE AND PERSONNEL COMMITTEE

Summary Minutes

November 17, 2005

Members Present

Supervisor Peter McHugh, Chair
Mayor Mark Green, Vice Chair
Supervisor Rose Jacobs Gibson
Supervisor Scott Haggerty
Councilmember Julia Miller
Councilmember Steve Rabinowitsh
Councilmember Gwen Regalia

Jurisdiction

County of Santa Clara
City of Union City
County of San Mateo
County of Alameda
City of Sunnyvale
City of Santa Rosa
City of Walnut Creek

Members Absent

Councilmember David Cortese
Mayor James Sperring

City of San Jose
City of Suisun City

Others Present

Scott Maze, Partner, Maze & Associates
Austris Rungis, Labor Negotiation ABAG Representative

Officers and Staff Present

Joseph Chan, Finance Director
Henry Gardner, Executive Director
Clarke Howatt, Financial Services Director
Patricia Jones, Assistant Executive Director
Kenneth Moy, Legal Counsel

The meeting was called to order at 5:00 p.m.

1. There were no public comments.
2. Minutes of the September 15, 2005 meeting were approved as presented.
/M/Regalia/S/Green/C/
3. Scott Maze, Partner, Maze & Associates presented the Basic Financial Statements, Single Audit, and Management Letter for Fiscal Year ended June 30, 2005.
/M/Green/S/Regalia/C/ to recommend the FY 2005 audited financial reports for Executive Board approval. As follow-up information, the Committee requested staff to present at the next meeting, a discussion of options in investing short-term funds and the agency's business with banking institutions.

4. Chan summarized the preliminary September and October 2005 financial reports for ABAG. They were approved as presented. /M/Gibson/S/Green/C/
5. Gardner reported that the Strategic Plan Ad Hoc Committee held its first meeting on November 9. The Committee worked with staff to establish guidelines for a mission statement for ABAG, as well as goals and objectives. Staff will continue to work on refining these concepts and will report back to the Ad Hoc Committee in December.
6. Howatt presented a request for Executive Board consent to Resolution 12-05 authorizing the issuance of up to \$141 million "AAA" insured bonds for water and wastewater projects on behalf of the jurisdictions list in the resolution. /M/Gibson/S/Regalia/C/ to approve request as presented.
7. The Committee made no changes to the process for evaluating the performance of the Executive Director and the evaluation of his performance during the past year as well as goals and objectives for the coming year will be discussed at the January 2006 meeting.
8. The Committee met in closed session with designated agency labor negotiators Patricia Jones and Austris Rungis to discuss the status of negotiation with employee union SEIU Local 790.
9. The meeting was adjourned at 6:30 p.m.