

ABAG FINANCE AND PERSONNEL COMMITTEE

Summary Minutes

November 18, 2004

Members Present

Councilmember Julia Miller, Chair

Supervisor Rose Jacobs Gibson

Mayor Mark Green

Supervisor Scott Haggerty

Councilmember Steve Rabinowitsh

Councilmember Gwen Regalia

Supervisor Mike Rippey

Jurisdiction

City of Sunnyvale

County of San Mateo

City of Union City

County of Alameda

City of Santa Rosa

City of Walnut Creek

County of Napa

Members Absent

Councilmember David Cortese

Supervisor Peter McHugh, Vice Chair

Mayor James Sperring

City of San Jose

County of Santa Clara

City of Suisun City

Officers and Staff Present

Joseph Chan, Finance Director

Henry Gardner, Deputy Executive Director

Clarke Howatt, Financial Services Director

Patricia Jones, Assistant Executive Director

Eugene Leong, Executive Director

Kenneth Moy, Legal Counsel

Others Present

Scott Maze, Partner, Maze & Associates

The meeting was called to order at 5:00 p.m.

1. There were no public comments.
2. Minutes of the September 16, 2004 meeting were approved as presented. /M/Green/S/Haggerty/C/
3. Scott Maze, Partner of Maze & Associates, presented the June 30, 2004 Single Audit Report, Basic Financial Statements and Management Letter for ABAG. M/Gibson/S/Regalia/C/ to recommend the Single Audit and the Basic Financial Statements for Executive Board approval.
4. Chan summarized the September and October 2004 financial reports for ABAG. /M/Green/S/Haggerty/C/ to approve.

5. Chan summarized a staff report on the Pacific Security Expo, the agency's first conference on homeland security. It was held in October in conjunction with the General Assembly. It was a well-presented conference with timely topics and well-known speakers. However, the number of participants turned out to be much lower than expected. Staff attributes the low turnout to other homeland security conferences held around the same time and budget cutbacks in local governments. As a result, the agency has incurred an estimated deficit of about \$150,000 for this event. However, we believe homeland security will continue to be a critical issue facing local governments and it is likely that other projects may spawn from this conference. Report was accepted as presented.
6. Clarke presented a request for Executive Board approval of Resolution No. 14-04 authorizing the issuance of up to \$64 million in "AAA" insured revenue bonds on behalf of the jurisdictions listed in the Resolution. /M/Regalia/S/Green/C/ to recommend Executive Board approval for Resolution No. 14-04.
7. The Committee approved the following travel requests: /M/Gibson/S/Haggerty/C/

Reaffirmed the Chair's approval for Marcia Brockbank, Estuary Program Director, to attend the Aquatic Nuisance Species Task Force meeting, to be held in Crystal City, near Washington, DC, Nov. 16-17. The San Francisco Estuary Project is a member of this National Task Force and we are required to attend about 4 meetings a year. Our EPA grant will fully reimburse costs for this travel.
8. The Committee discussed in closed session the following items and reconvened in open session. The chair reported the committee voted on recommendations to the Executive Board on each item. /:
 - ◆ Appointment of Executive Director [Govt. C. Sec. 54957(b)(1)]
 - ◆ Conference with Labor Negotiator (Govt. C. Sec. 54957.6)
Negotiator: Pat Jones
Employee Organization – SEIU 790
 - ◆ Conference with Labor Negotiator (Govt. C. Sec. 54957.6)
Agency Negotiator: Eugene Y. Leong
Unrepresented Employees: Senior Managers
 - ◆ Public Employee Performance Evaluation (Govt. C. Sec. 54957)
Title: Executive Director

- ◆ Public Employee Performance Evaluation (Govt. C. Sec. 54957)
Title: Legal Counsel

9. The meeting was adjourned at 7:00 p.m.

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