

ABAG FINANCE AND PERSONNEL COMMITTEE

Summary Minutes

September 19, 2013

Members Present

Mayor Bill Harrison, Vice Chair
Supervisor Mark Luce
Mayor Julie Pierce
Supervisor Scott Haggerty
Supervisor David Rabbitt
Supervisor Karen Mitchoff
Councilmember Desley Brooks
Councilmember Ronit Bryant

Jurisdiction

City of Fremont
County of Napa
City of Clayton
County of Alameda
County of Sonoma
County of Contra Costa
City of Oakland
City of Mountain View

Members Absent

Supervisor John Gioia, Chair
Supervisor David Cortese
Supervisor Dave Pine
County of Contra Costa
County of Santa Clara
County of San Mateo

Officers and Staff Present

Ezra Rapport, Executive Director
Bradford Paul, Deputy Executive Director
Kenneth Moy, Legal Counsel
Herbert Pike, Finance Director
Brian Kirking, HR/IT Director
Susan Hsieh, Assistant Finance Director

Guests

Timothy Krisch, Chief Executive Officer,
Maze & Associates

1. The meeting was called to order by Mayor Bill Harrison, Committee Vice-Chair, at 5:05 pm.
2. There were no public comments.
3. Summary Minutes of the September 19, 2013 meeting were approved.
/M/Haggerty/S/Rabbitt/C/approved unanimously.

4. Pike provided an overview of the Financial Reports for the months of July, August and September, 2013. /M/Pierce/S/Rabbitt/C/approved unanimously.

5. Pike presented a brief update on Agency efforts to improve reporting on diversity amongst its contractors, including efforts to better validate the data being used. /M/Haggerty/S/Mitchoff/carried unanimously/to accept the report with an update to be provided at the March Committee meeting.

6. Pike presented the annual audited Financial Report, the Single Audit and the Memorandum on Internal Controls as of June 30, 2013 and then introduced Timothy Krisch, the Chief Executive Officer at Maze and Associates, ABAG's auditors. Staff left the meeting to enable a more open conversation with the Committee members.
/M/Rabbitt/S/Bryant/accepted the audit unanimously.

7. The Committee chose the next meeting to conduct the Public Employee Performance Evaluation of Legal Counsel in Closed Session.

8. The Committee went into Closed Session and had no action to report out.

9. Meeting adjourned at 6:05 pm.

Submitted: Herbert Pike, Finance Director

Date: January 16, 2014