**owp's 101000 & 101001--RESEARCH & PLANNING SERVICES**
**FY 2010-2011 PROJECTED EXPENSES**

| Employee | | | Budgeted FY 2010-11 owp Total $ | Projected FY 2011-12 owp Total $ |
|---|---|---|---|---|
| Kirkey, K | Director of Planning | | 244,464 | 245,163 |
| Fassinger, P | Research Director | | 224,282 | 224,544 |
| Chion, M | Principal Planner | | 196,221 | 203,764 |
| Riviere, C/replacement | Principal Planner | \1 | 178,009 | 191,470 |
| Reilly, M | Prin. Regional Researcher | | 174,930 | 179,177 |
| Bullock, J | Sr. Regional Planner | | 158,219 | 165,447 |
| Wong, H | Sr. Researcher | | 154,252 | 158,227 |
| Munkres, J | Demo./Economic Analyst | | 141,141 | 144,564 |
| Adams, G | Regional Planner | | 131,524 | 142,346 |
| Smith, M | GIS Coordinator | | 124,228 | 133,654 |
| Reinhart, J | Regional Planner | | 123,296 | 132,874 |
| Cravens, M | Regional Planner | | 122,764 | 143,933 |
| Kurella, S | Regional Planner | | 113,322 | 115,839 |
| Fried, J | Regional Planner | | 112,253 | 116,363 |
| Farina, D | Admin. Secretary | | 95,926 | 103,546 |
| Hutchings, D (.50 fte) | EQ & Hazards Specialist | \2 | 57,441 | 62,200 |
| Scandone, C (.25 fte) | Sr. Regional Planner | \3 | 40,196 | 41,223 |
| TOTAL (15.75 fte) | | \4 | 2,392,467 | 2,504,333 |
| + Indirect Overhead (42.95% of labor costs) (see listing at end of table below) | | | 1,027,565 | 1,075,611 |
| Personnel + Indirect | | \5 | 3,420,032 | 3,579,944 |
| Non-Personnel Expense | | | 41,255 | 50,000 |
| Total Planning Exp | | | 3,461,287 | 3,629,944 |
| Less MTC Contract | | \6 | -2,429,453 | -2,429,453 |
| MTC funding of Station Area Planning Program | | \7 | -200,000 | -200,000 |
| Strategic Growth Council grant (one-time) | | \8 | | -500,000 |
| Proposition 84 Modeling Grant (ends 3/2012) | | \9 | -50,000 | -50,000 |
| Miscellaneous other grants/projects | | \10 | -60,000 | ??? |
| UNFUNDED EXPENSE | | | 721,834 | 450,491 |

\1 = Resigned December. Minor saving because funds to be used for RHNA consultant and data acquisition.
\2 = Assigned approximately 50% on project activities, e.g. RAPC earthquake recovery; lifelines infrastructure disaster planning.
\3 = Assigned approximately 25% on project activities, e.g. low impact development; water and resource management.
\4 = Labor costs include salary, retirement, OPEB, health-dental-vision care, transit allowance, disability insurance, long-term disability, life insurance, etal.
\5 = Increase between fiscal years due primarily to step increases, health insurance increases, revised OPEB contributions, and increased CalPERS rates.
\6 = Includes amendment of $96,422 already in process. Excludes $180,000 allocated for Communications/Outreach and JPC.
\7 = Assumes MTC will fund, but no contract amendment or new contract yet approved.
\8 = One-time grant deferred from FY 2010-11 to FY 2011-12. No formal contract agreement yet.
\9 = Assumes ABAG receives 55% of SGC grant, but only about $100,000 is estimated for personnel costs, the balance is allocated for contracts, purchase of data and other added costs. Set to expire March 2012 with no renewal.
\10 = Miscellaneous other projects above staff has been able to charge to in current year.

**FY 2010-11 CASH FLOW NEEDS FROM MTC (estimates)**

| | Incurred Exp. | Reimb. For Prior Month |
|---|---|---|
| January 2011 | $307,600 | $307,600 |
| February 2011 | $307,600 | $307,600 |
| March 2011 | $307,600 | $307,600 |
| April 2011 | $307,600 | $307,600 |
| May 2011 | $307,600 | $307,600 |
| June 2011 | $307,600 | $307,600 |
| July 2011 | | $307,600 |

**INDIRECT OVERHEAD RATE PURSUANT TO INDIRECT COST ALLOCATION PLAN**
**(in conformance with OMB Circular A-133)**

Staffing:

- Mailroom/Supply Services
- Accounting/Payroll Support
- IT Support
- Receptionist Support
- Limited Communications Support
- HR Support

Services:

- Systems Consultants
- Audit Fees
- Office Supplies
- Depreciation on Furniture, Auto, Building Improvements, Office Renovation
- Building Maintenance
- Utilities
- Storage Rentals
- Postage
- Telephone
- Insurance
- Staff Training & Development
- Amortized Software Costs
- Labor Relations
- Equipment Maintenance