



Association of Bay Area Governments

Claims Committee Teleconference  
*Summary Minutes*

September 2<sup>nd</sup>, 2015  
 2:30pm – 3:30pm

101 Eighth Street  
 Oakland, CA 94607  
 Conference Room C

**Staff Present:** James Hill PLAN Risk Manager  
 Jill Stallman PLAN Claims Supervisor  
 Kim Chase PLAN Administrative Assistant

**Committee Member Participating Teleconference Locations:**

Committee Participant	Member City	State	Street Address
<b>Presiding:</b> Marc Zafferano	San Bruno	CA	567 El Camino Real
Heather McLaughlin	Benicia	CA	250 East "L" Street
Scott Corey	Suisun City	CA	701 Civic Center Drive
Kathy Leroux	Hillsborough	CA	1600 Floribunda Avenue
Robert Schultz	Los Gatos	CA	110 East Main Street
Jacqueline Guzman	Cupertino	CA	10300 Torre Avenue
Brenda Olwin	East Palo Alto	CA	2415 University Avenue

**YORK Teleconference Locations:**

York Participant	Teleconference Location	State	Street Address
Alex Davis	Concord	CA	1390 Willow Pass; Ste 400

1. **Call To Order:**  
 Meeting was called to order at 2:34 p.m. by Marc Zafferano. A quorum was present.
2. **Public Comments:**  
 None

3. **Approval of Minutes**, Meeting of March 26<sup>th</sup>, 2015:  
Minutes were approved as presented. /M/McLaughlin/S/Corey /C/1 **abstention** – **Guzman**;  
Not present at referenced meeting.

Heather McLaughlin (Benicia City Attorney/PLAN Board Member) gave her briefing on the case to the Committee but did recuse herself from the deliberation prior to closed session.

*Item #4 was discussed in closed session pursuant to the requirements of the Ralph M. Brown Act. All actions taken were announced in open session prior to the adjournment of the meeting.*

4. **Closed Session**, announced at 2:43 p.m. by Marc Zafferano

**Claims Settlement Discussion  
Todd & Christie Willis v. City of Benicia  
ABGV23703B2, DOL: 12/11/14**

5. **Open Session** – Announcements/Other Business  
Open session was announced at 3:58pm. No reportable action was taken in closed session.  
No other Business or Announcements.

6. **Adjournment:**  
Meeting was adjourned at 3:59pm by Marc Zafferano

Respectfully Submitted,

  
Jim Hill  
ABAG PLAN  
Risk Management Officer