



**SUSTAINABLE PURCHASING
PRODUCTS AND PRACTICES THAT SAVE TIME & MONEY**

**November 3, 2011 – 8:45 a.m. to 3:00 p.m.
Nile Hall, 1233 Preservation Park Way, Oakland**

AGENDA

8:45 – 9:30 Registration and Networking Breakfast

9:30 – 10:00 Welcome, Introductions

- **Ceil Scandone**, ABAG: Welcome, background and housekeeping
- **Alicia Culver**, Responsible Purchasing Network: Introductions and overview of the day

10:00 – 10:55 Sustainable Purchasing Products and Practices that Save Time & Money
Alicia Culver of the Responsible Purchasing Network will present strategies to obtain the best value for green products & services, including centralizing purchasing, utilizing cooperative purchasing agreements, evaluating products' total cost of ownership.

11:00 – 12:30 Sharing Successful Sustainable Purchasing Strategies
Staff from local jurisdictions across the Bay Area will present brief example of how their jurisdictions “greened” purchases in a specific product categories. Each example will review environmental standards specified in the contract, strategies used to saving time or money, the structure of the contract, requirements for “extended producer responsibility,” opportunities for piggy-backing. Workshop participants will share information about a wide range of product categories, including:

- Janitorial Products
- Fleet Maintenance Products
- Lighting Equipment
- Remanufactured Toner Cartridges
- Re-refined Motor Oil
- And others

Please contact Ellen Love at ellen@responsiblepurchasing.org if you would be willing to share your success story.

- 12:30 – 1:15** **Networking Lunch (Lunch Provided Onsite)**
Workshop attendees will grab lunch and sit with a group to discuss strategies for saving time or money through sustainable purchasing.
- 1:15 – 2:30** **Product Category Working Group Break Out Sessions**
Group A: LED Lighting
A group discussion about best practices purchasing of environmentally preferable lighting equipment with a focus on the LED lighting and the potential to influence prices in a quickly emerging market.
Group B: Janitorial Products
RPN staff will facilitate a group discussion about standards for this product category, cooperative purchasing options, and existing local contracts.
Group C: Integrated Pest Management (IPM)
Jennifer Krebs of the San Francisco Estuary Partnership / Association of Bay Area Governments will lead a discussion about IPM standards and best practices for procurement of IPM services.
- 2:30 – 3:00** **Next Steps for Information Sharing & Collaboration**
In this facilitated discussion, workshop participants will explore ways to more effectively share resources such as bid specifications and solicitation documents, approved vendor lists, and tools for tracking and reporting the financial and environmental benefits of their sustainable purchasing initiatives.
- 3:00 – 3:30** **Informal Networking**