November 9, 2007

NOTICE OF OPEN POSITION

The Association of Bay Area Governments is recruiting to develop a selection list for the full-time, grant-funded, position of Environmental Specialist (P2/P3), Job #07-13. Position will remain open until filled.

ENVIRONMENTAL SPECIALIST (P2/P3)

POSITION SUMMARY:

Grant-funded, full-time position (funded under a series of grants for over eight years). Under limited supervision, the Environmental Specialist will perform professional technical and regulatory work for the San Francisco Estuary Project, a cooperative environmental management program of ABAG, U.S. EPA, and the State of California. The incumbent will represent the San Francisco Bay Regional Water Quality Control Board in reviewing and commenting on environmental documents; reviewing applications, writing permits and reviewing monitoring reports for capital and maintenance projects; and participating in collaborative groups pertaining to projects and programs of the Santa Clara Valley Water District. Projects include several large scale flood protection projects, maintenance of stream channels and water supply infrastructure, and habitat restoration in streams and wetlands. A limited percentage of work time will be spent traveling to Santa Clara County for meetings and project site visits.

DUTIES INCLUDE:

- Review project environmental impact documents prepared in compliance with the California Environmental Quality Act (CEQA), applications for impacts to wetlands, U.S. and State Waters under the Federal Clean Water Act and the California Porter-Cologne Act
- Prepare permit documents, including conditions and mitigation and monitoring requirements
- Management of timelines for review of applications
- Review and comment of stream and wetland impact applications
- Stream and wetland mitigation monitoring report preparation and review
- Production of permit work products and maintenance of files
- Participation in a variety of on-going watershed and project specific collaborative efforts

QUALIFICATIONS:

- Knowledge of stream and wetland geomorphology and biology
- Experience providing written impact evaluations for capital, maintenance or habitat restoration projects in streams, riparian areas and wetlands
- Ability to read and interpret engineering drawings and plans
- Working understanding of State and Federal laws and regulations related to stream and wetland impacts and permitting
- Strong written and verbal communication skills
- Attention to procedure, project management and scheduling
- Ability to work with others and furnish products in a timely manner
- Diligence and diplomacy in working with applicants and other agencies in group and individual settings
- Requires MS Office (Word and Excel), data processing and other basic computer application skills

DESIRABLE EXPERIENCE AND SKILLS:

- A strong background in stream geomorphology, wetland and riparian physical and biological characteristics
- Experience reviewing permit applications and environmental documents such as Environmental Impact Reports and Negative Declarations
- Experience with stream physical and biological assessment field methods

EDUCATION AND EXPERIENCE

A Bachelor's degree with significant course work in environmental planning, environmental engineering, environmental impact report preparation and review, environmental economics, and/or science degree such as geology, geography, hydrology or ecology and a minimum of two years of relevant professional experience is required for the P2 level. Minimum of three years of relevant professional experience for the P3 level. A Master's degree is desirable.

ADDITIONAL INFORMATION

Work location is at the San Francisco Bay Regional Water Quality Control Board in downtown Oakland, with frequent meetings and site inspection trips to Santa Clara County. For additional information on ABAG visit www.abag.ca.gov

COMPENSATION AND BENEFITS

Salary: $4,588 - $6,651 per month

Pension: Employer Paid PERS 2.5% @ 55

Deferred Compensation: STARS 457 Retirement Plan

Health and Dental: Dental Insurance and choice of three HMO and two PPO Plans

Life Insurance: ABAG paid coverage equal to 2 times annual salary

Other Benefits: Public Transit Vouchers and pre-tax options for eligible health care and dependent care expenses

Vacation, Sick Leave, Holidays: Competitive leave package including 11 paid holidays and 3 floating holidays annually.

APPLICATION AND SELECTION PROCESS

Please submit a cover letter, resume, and employment application to:

ABAG H.R. 07-13
P.O. Box 2050
Oakland, CA 94604-2050

AN AGENCY APPLICATION IS REQUIRED AND MAY BE OBTAINED AT www.abag.ca.gov/jobs.html OR BY SENDING A SELF-ADDRESSED, STAMPED ENVELOPE TO ABAG–H.R. 07-13, P.O. BOX 2050, OAKLAND, CA 94604-2050. FOR INFORMATION CALL 510/464-8496. POSITION IS OPEN UNTIL FILLED AND MAY BE CLOSED AT ANY TIME. ABAG IS AN EQUAL OPPORTUNITY EMPLOYER. QUALIFIED DISABLED INDIVIDUALS ARE PROTECTED AGAINST DISCRIMINATION.