



# SUMMARY MINUTES

**ABAG POWER Board of Directors Meeting  
October 26, 2017**

Yerba Buena Conference Room  
375 Beale Street, San Francisco, CA 94105

## WELCOME AND INTRODUCTIONS

Chair Tonya Gilmore opened the meeting with introductions at 11:05 AM.

The agencies having a representative at this meeting were as follows:

<b><u>Board Representatives Present</u></b>	<b><u>Jurisdiction/Agency</u></b>
Katy Nomura	City of Cupertino
Dan Schoenholz	City of Fremont
Matthew Chidester	City of Half Moon Bay
Dave Brees	City of Los Altos
Khee Lim	City of Millbrae
Chris Schroeder	City of Milpitas
Pete Fong	City of Oakland
Tonya Gilmore	City of Orinda
Leonard Olive	City of Pleasanton
Angela Walton	City of Richmond
Thomas Ruark	City of Union City
Roland Rojas	City of Vallejo
Brian Balbas	County of Contra Costa
Steve Lederer	County of Napa
Doug Koenig	County of San Mateo
Brad Vance	County of Santa Clara
Jef Nazareno	Golden Gate Bridge, Highway & Transportation District
Danielle Thoe	Housing Authority of the City of Alameda
Johnson Ho	Vallejo Flood & Wastewater District
<b><u>Board Representatives Absent</u></b>	<b><u>Jurisdiction/Agency</u></b>
Liam Garland	City of Alameda
Penelope Leach	City of Albany
Cindy Mosser	City of Benicia
Rene Mendez	City of Gonzales
David Biggs	City of Hercules
Eric Erickson	City of Mill Valley
Debra Figone	City of Monte Sereno
Lorenzo Hines	City of Pacifica
Bill Mushallo	City of Petaluma
Michael Ricker	City of Salinas

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Jay Walter	City of San Carlos
Kevin McGowan	City of San Rafael
Doug Williams	City of Santa Rosa
Thomas Scott	City of Saratoga
Gabriel Gordo	City of Watsonville
John Donlevy	City of Winters
Sean Brooks	Regional Administrative Facility Corporation
George Rodericks	Town of Atherton
Robert Priebe	Town of Moraga

## **Staff and Guests Present**

Adrienne Weil  
Andy Fremier  
Brad Paul  
Cindi Segal  
Courtney Ruby  
Jennifer Berg  
Jerry Lahr  
Ryan Jacoby

## **Organization**

Metropolitan Transportation Commission (MTC)  
MTC  
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MTC

## **CHAIR'S OPENING REMARKS**

Chair Gilmore welcomed board members and provided a brief history and a general overview of the ABAG POWER program. She introduced and extended a special acknowledgement to the 2017-18 Executive Committee and ABAG POWER principal staff.

## **PUBLIC COMMENTS**

There were no public comments.

## **APPROVAL OF SUMMARY MINUTES OF OCTOBER 19, 2016 ANNUAL BOARD MEETING**

Motion was made by Schroeder/S/Brees/C/17:0:0 to approve as proposed the Summary Minutes of the October 19, 2016 Board of Directors meeting.

The aye votes were: Balbas, Brees, Chidester, Fong, Gilmore, Ho, Lederer, Lim, Nazareno, Nomura, Olive, Rojas, Ruark, Schoenholz, Schroeder, Thoe, Walton.

The nay votes were: None.

Abstentions were: None.

Absentees were: Biggs, Brooks, Donlevy, Erickson, Figone, Garland, Gordo, Hines, Koenig, Leach, McGowan, Mendez, Mosser, Mushallo, Priebe, Ricker, Rodericks, Scott, Vance, Walter, Williams.

## **ASSOCIATION OF BAY AREA GOVERNMENTS (ABAG)/MTC STAFF CONSOLIDATION**

Ruby informed members of the vote in late May 2016 by the ABAG and MTC governance boards to support a full functional consolidation of staff and the pursuit of new governance options. Staff of

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ABAG were consolidated under MTC effective July 1, 2017 pursuant to the ABAG-MTC Contract for Services, effective May 30, 2017. A copy of the Contract for Services was provided to attendees as a handout.

Lederer questioned whether there had been a financial impact to ABAG POWER as a result of the consolidation; Ruby confirmed a decrease in the overhead rate applied to staff.

### **ABAG-ABAG POWER Memorandum of Understanding (MOU)**

Ruby and Lahr provided members with redlined changes made to the ABAG-ABAG POWER MOU since it was approved at POWER's May 31, 2017 Special Executive Committee meeting, noting that the agreement had yet to be executed by MTC on behalf of ABAG.

### **FINANCIAL REVIEW**

Courtney Ruby, MTC's Director of Administration and Facilities, and previously ABAG's Interim Finance Director, presented the preliminary financial reports for the fiscal year ending June 30, 2017. She noted independent auditors were in the process of auditing year-end financial statements, which are expected to be available in December, 2017. Preliminary income statements indicated a total of approximately \$0.86 million being classified as unearned energy revenues to be refunded to members in the Fiscal Year 2017-18 true-up allocation.

### **STAFF REPORT AND REVIEW OF NATURAL GAS PROGRAM**

Lahr provided an in-depth report on the operations of the natural gas program for Fiscal Year 2016-17. He provided a review of the program and discussed program goals, long-term program achievements, and gas purchasing strategies.

ABAG POWER's blend of long-term and short-term gas purchases resulted in a weighted average cost of gas for the year of \$3.02/Dth, representing a year-on-year increase of approximately 21%. ABAG POWER's annual weighted average price was approximately 3.3% higher than PG&E's similar total rate (G-NR1). Due to the program's levelized billing structure and layered purchasing strategy, ABAG POWER's monthly rates were more stable than PG&E's rates throughout the year.

### **NATURAL GAS PROGRAM RECOMMENDATIONS AND STRATEGY**

Staff provided a review of the Natural Gas Aggregation Program's historical goals of Price Stability and Cost Savings, and the program's performance and means of meeting these goals. Staff provided several recommendations to improve the ability of ABAG POWER to meet its goals and provide ongoing benefits to members, including increasing usage/membership, modifying the gas purchasing strategy, and continuing to look for opportunities to add environmental initiatives.

### **ELECTION OF ABAG POWER EXECUTIVE COMMITTEE**

Motion was made by Schroeder/S/Brees/C/19:0:0 to approve as proposed the ABAG POWER Executive Committee for program year 2017-18, including the election of chair and vice chair as follows:

Angela Walton, City of Richmond  
Chris Schroeder, City of Milpitas  
Dave Brees, City of Los Altos (Vice Chair)  
Melissa Morton, Vallejo Flood & Wastewater District

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Misty Mersich, City of Cupertino  
Tonya Gilmore, City of Orinda (Chair)

[Representatives Koenig and Vance arrived prior to this vote.]

The aye votes were: Balbas, Brees, Chidester, Fong, Gilmore, Ho, Koenig, Lederer, Lim, Nazareno, Nomura, Olive, Rojas, Ruark, Schoenholz, Schroeder, Thoe, Vance, Walton.

The nay votes were: None.

Abstentions were: None.

Absentees were: Biggs, Brooks, Donlevy, Erickson, Figone, Garland, Gordo, Hines, Leach, McGowan, Mendez, Mosser, Mushallo, Priebe, Ricker, Rodericks, Scott, Walter, Williams.

## **APPOINTMENT OF ABAG POWER OFFICERS AND LEGAL COUNSEL**

Staff noted the October 19, 2016 adoption of Resolution 01-16 which amended the ABAG POWER Bylaws such that:

1. The ABAG POWER Board of Directors or Executive Committee will appoint a President, Chief Financial Officer, and Secretary for ABAG POWER; and
2. Staff of the Association of Bay Area Governments (ABAG) were appointed to the above positions.

Lahr reminded members that as a result of the ABAG-MTC staff consolidation, the ABAG employees no longer exist in the positions adopted in the Bylaws, and that the references to ABAG employees must be updated.

Motion was made by Schroeder/S/Lederer/C/19:0:0 to approve as proposed the ABAG POWER Officers and Acting Legal Counsel for program year 2017-18, as follows:

<u>Individual</u>	<u>Title</u>	<u>Appointment</u>
Steve Heminger	Executive Director	President
Brian Mayhew	Chief Financial Officer	Chief Financial Officer
Gerald Lahr	Assistant Director, Energy Programs	Secretary
Adrienne Weil	General Counsel	Acting Legal Counsel

The aye votes were: Balbas, Brees, Chidester, Fong, Gilmore, Ho, Koenig, Lederer, Lim, Nazareno, Nomura, Olive, Rojas, Ruark, Schoenholz, Schroeder, Thoe, Vance, Walton.

The nay votes were: None.

Abstentions were: None.

Absentees were: Biggs, Brooks, Donlevy, Erickson, Figone, Garland, Gordo, Hines, Leach, McGowan, Mendez, Mosser, Mushallo, Priebe, Ricker, Rodericks, Scott, Walter, Williams.

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## **SAN FRANCISCO BAY AREA REGIONAL ENERGY NETWORK (BAYREN)**

Jennifer Berg, BayREN's Senior Program Manager, provided a portfolio overview of the ratepayer-funded energy efficiency programs, including accomplishments to date as well as ongoing collaborations with the City of Berkeley, the Bay Area Regional Collaborative, and the California Energy Commission.

## **ADJOURNMENT**

Chair Gilmore adjourned the meeting at 1:36 PM.

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\*Example of a motion – [*Member No. 1/S/Member No. 2/roll call vote/C/8:0:0*] means Member No.1 motions, seconded by Member No.2, after roll call vote, motion carries, 8 = “yes” votes, 0 = “no” votes and 0 = abstention.